



Meeting Minutes

Young Men's College Preparatory Academy

MEETING NO.: 002

LOCATION: Young Men's College Preparatory Academy

DATE / TIME: June 24, 2013, 4:00 pm

ATTENDEES: Patty R. Guzman, Parent; Eric Potier, SDMC; Saul Cantu, Teacher; Kevin Villalta, Student; Reginald Adams, Parent; Anthony Guzman, Student; Damieon Crook, Principal; Sue Robertson, HISD-Facility Planning, Kedrick Wright, HISD-Facility Planning, David Funk, HISD-Facility Planner, Jonathan Trinh, YMCPA-Dean of Instruction, John Haskew, HKA/Corgan, Eric Horstman, HKA/Corgan, Daniel Kornberg, HKA/Corgan, James Harrison, HKA/Corgan

PURPOSE: The purpose of this meeting was to introduce the architects (HarrisonKornberg and Corgan) and continue work on the Capacity Model and Space Requirements for Young Men's College Preparatory Academy.

AGENDA ITEMS:

- Introduction to HarrisonKornberg & Corgan
- Review the revised Capacity Model
- Begin the discussion about the Space Requirements
- What to expect next Project Advisory Team Meeting

NOTES:

Discussion

1. HarrisonKornberg/Corgan introduction.
 - a. They are a local Houston company that performed work for the district in 2007.
 - b. The team presented previous work performed for other districts and schools.
 - c. Discussed how current designs differ from traditionally designed schools and what makes them "21st Century".
 - d. Provided a brief over of LEED. What it is, different levels of certification and what they mean.
2. YMCPA Capacity Model.
 - a. The question was raised if the Capacity we are planning for is correct based on an incoming 6th grade class of 150 students.
 - b. Grade levels: 6,7,8, 9, 10 & 11
 - c. Enrollment: 415 students (150 incoming 6th grade)
 - d. Principal Crook explained the enrollment process and stated the target remains 125 per grade (875 total by 2018) with some flexibility.
 - i. He stated the Superintendent has mandated that no classes will be greater than 25
 - e. The Design Team will plan for 900 – 950 students
 - f. The PAT allocated 3 of the 6 Teaching Stations Specific to Program:
 - i. Robotics will have 2 Teaching Stations
 - ii. Computer Programming will have 1 Teaching Stations
 - iii. 3 unallocated Specific to Program Teaching Stations remain
3. Lecture hall
 - a. The PAT discussed the need for a lecture hall.
 - i. A benefit is simulating a college atmosphere
 - ii. Can be used for guest lectures; college professors, etc.
 - iii. Can be used for testing
 - iv. PAT discussed a lecture hall for 500 students
 1. Significant space required for a multi-tiered lecture space of that size
 2. PAT will continue this discussion and weigh benefits/need
 3. A lecture hall for 150 students was suggested as well

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4. Another alternative was using the multi-purpose space in the cafeteria and designing a space that could be converted into a lecture style setting
4. PAT "Homework" to consider before next meeting.
 - a. Think about band/music/arts
 - a. How are we going to use?
 - b. How many students will use the space?
 - b. P/E – Multipurpose
 - a. How will we use this space?
 - b. How many students will use this space and how often (how many periods of P/E a day)?
 - c. Will we need a weight room; cardio room?
 - c. How many staff members are anticipated once YMCPA reaches its enrollment target in 2018?
 - a. How many offices will be needed in the future?
 - b. How many work rooms will be needed in the future?

Question and Answer

1. Are we still discussing or have we determined if the new facility will be 2, 3 or 4 stories?
 - a. It remains unknown at this time. Once the Capacity Model is complete and the architects have completed a site review, we will see what works best for the YMCPA campus.
2. Which of the two buildings currently on the YMCPA campus will be incorporate into the new facility?
 - a. That is still to be determined. A very important piece in that decision making process will be an analysis by HarrisonKornberg of the suitability/viability of the two structures. After the data has been obtained, an informed decision can be made.

What to Expect at the Next Meeting

1. Review updated Capacity Model.
2. Continue work on capacity model.
3. Begin reviewing Site Specific Educational Specifications.

ACTION ITEMS:

- 2-01 Update YMCPA Capacity Model (HISD Facilities Planning).
- 2-02 Gather facility data on buildings currently located on YMCPA campus (HarrisonKornberg/Corgan).

NEXT MEETING: July 11, 2013, 2:30 - 4:00pm.

Please review the meeting minutes and submit any changes or corrections to Dave Funk.
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

David Funk
Facility Planner, Facility Planning
HISD – Construction & Facility Services
3200 Center Street, Houston, TX 77007
Phone: (713) 556-9307

attachment:

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Office: 713-556-9299

Fax: 713-676-9582



YOUNG MEN'S COLLEGE PREPARATORY
PROJECT ADVISORY TEAM MEETING
SIGN-IN SHEET

NAME	ORGANIZATION / ROLE	PHONE	EMAIL	SIGNATURE
Patty R. Guzman	Parent	281-979-2988	patty.r.g33@gmail.com	<i>[Signature]</i>
Eric Potier	SDMC	832-549-7342	ericp1915@aol.com	<i>[Signature]</i>
Saul Cantu	Teacher	281-748-4779	scantu2@houstonisd.org	<i>[Signature]</i>
Kevin Villalta	Student		kevinvillalta@live.com	<i>[Signature]</i>
Reginald Adams	Parent	832-208-1549	reginal@mocah.org	<i>[Signature]</i>
Anthony Guzman	Student		tiikoguzman@gmail.com	<i>[Signature]</i>
Dameion Crook	Principal	281-687-3400	dcrook@houstonisd.org	<i>[Signature]</i>
Jason Prince	Teacher	832-748-1889	jprince@houstonisd.org	
Kedrick Wright	HISD/Facilities Planning	713-556-9329	kwright7@houstonisd.org	<i>[Signature]</i>
Sue Robertson	HISD/ Facilities Planning	713-556-9250	srober12@houstonisd.org	<i>[Signature]</i>
Princess Jenkins	HISD/Facilities Planning	713-556-9333	pjenkins@houstonisd.org	
Dave Funk	HISD/Facilities Planning	713-556-9307	dfunk@houstonisd.org	<i>[Signature]</i>
JOHN HASKEW	HKA/COrgan	713 425 4993	john.haskew@coorgan.com	<i>[Signature]</i>
ERIC HORSTMAN	HKA/COrgan	714.649.8673	eric.horstman@coorgan.com	<i>[Signature]</i>
DANIEL KORNBERG	HKA/COrgan	713-229-0688	dkornberg@harrisonkornberg.com	<i>[Signature]</i>
JAMES HARRISON	HKA/COrgan	713-229-0688	jharrison@harrisonkornberg.com	<i>[Signature]</i>
JONATHAN TRINH	DEAN OF INSTRUCTION	713 540 4158	jtrinh@houstonisd.org	<i>[Signature]</i>

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