



Meeting Minutes

Young Men's College Preparatory Academy

MEETING NO.: 003

LOCATION: Young Men's College Preparatory Academy

DATE / TIME: July 11, 2013, 4:00 pm

ATTENDEES: Patty R. Guzman, Parent; Eric Potier, SDMC; Saul Cantu, Teacher; Kevin Villalta, Student; Reginald Adams, Parent; Anthony Guzman, Student; Damieon Crook, Principal; Sue Robertson, HISD-Facility Planning, Kedrick Wright, HISD-Facility Planning, David Funk, HISD-Facility Planner, Jonathan Trinh, YMCPA-Dean of Instruction, John Haskew, HKA/Corgan, Eric Horstman, HKA/Corgan, Daniel Kornberg, HKA/Corgan, James Harrison, HKA/Corgan

PURPOSE: The purpose of this meeting was to introduce the architects (HarrisonKornberg and Corgan) and continue work on the Capacity Model and Space Requirements for Young Men's College Preparatory Academy.

AGENDA ITEMS:

- Review the revised Capacity Model
- Begin the discussion about the Space Requirements
- What to expect next Project Advisory Team Meeting

NOTES:

Discussion

1. YMCPA Capacity Model.
 - a. The revised Capacity Model was reviewed with the team.
 - b. The school would like a lecture hall. Originally proposed was a 500 seat room. The PAT agreed on a 150 seat/student Lecture Hall at approximately 3800 s.f. This will provide seating equal to one grade.
 - c. For the 3 allocated spaces specific to program the PAT has agreed upon Robotics/Engineering labs of 1,800 s.f. each.
 - i. Area to include space for experiments and storage.
 - d. Performing Arts was revisited by the team.
 - i. There will not be Theatre Arts/Dance Class. In the future, Dance could be held in the multipurpose area.
 - ii. Jazz Band currently has 12 members. However, the program is expected to grow to 40-50 students.
 - iii. Based on expected program growth and the programmatic plans for the school, the team believes one 1,800 s.f. Music Learning Center is appropriate.
2. District Wide Educational Specifications
 - a. The PAT was broken into two teams to review and comment on the District Wide Educational Specifications. The teams refined the specifications for use in the YMCPA Specific Educational Specification. The site specific educational specifications will be used by the architects whendeveloping the design.
 - i. One team reviewed Neighborhoods and Administration/Guidance and the other reviewed PE/Athletics, Performing Arts, Food Service and Custodial/Maintenance. The group began discussions on areas specific to YMCPA that needed to be revised:
 1. Performing Arts.
 - a. The team stated the Vocal and Instrumental Music areas can be combined into one Music space to meet their needs.
 2. PE/ Athletics.
 - a. The team stated that students do not want to use group showers, but they would use private showers.
 - i. The District Wide Educational Spec calls for private stalls in the locker rooms.

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- ii. High School and Middle School students should have separate showers.
 - b. Gym lockers should be deep enough for students to hang their school uniform jackets and sweaters.
 - i. YMCPA has gym uniforms that will be stored in the lockers; a 6-1 locker system was discussed.
 - c. There will be 6 periods of PE per day.
- 3. PAT "Homework" to consider before next meeting.
 - a. Review the District Wide Educational Specifications. Be prepared to discuss needed changes for the YMCPA Specific Education Specifications at the next meeting.
 - b. How many staff members are anticipated once YMCPA reaches its enrollment target in 2018?
 - a. How many offices will be needed in the future?
 - b. How many work rooms will be needed in the future?
 - c. How many AP's and Guidance Counselors?

What to Expect at the Next Meeting

- 1. Review updated Capacity Model.
- 2. Continue work on Educational Specifications.

ACTION ITEMS:

- 2-01 Update YMCPA Capacity Model (HISD Facilities Planning).
- 2-02 Review/Revise Site Specific Educational Specifications for YMCPA (HISD Facilities Planning)

NEXT MEETING: August 23, 2013, 2:30 - 4:00pm.

Please review the meeting minutes and submit any changes or corrections to Dave Funk. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

David Funk
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