



Meeting Minutes

Young Men's College Preparatory Academy

MEETING NO.: 005

LOCATION: Young Men's College Preparatory Academy

DATE / TIME: August 23, 2013, 2:30 pm

ATTENDEES: Patty R. Guzman, Parent; Jason Prince, Teacher; Saul Cantu, Teacher; Anthony Guzman, Student; Jonathan Alaniz, Teacher; Dameion Crook, Principal; Sue Robertson, HISD-Facilities Planning; David Funk, HISD-Facilities Planning; John Haskew, HKA/Corgan; James Harrison, HKA/Corgan; Jim Rice, RGCI/Vanir; H. Sonny Fletcher, RGCI/Vanir

PURPOSE: The purpose of this meeting was to review site studies prepared by the Architect.

AGENDA ITEMS:

- Review Site Studies Prepared by Architect
- What to expect next Project Advisory Team Meeting

NOTES:

Discussion

1. James Harrison reviewed four potential site studies that he had prepared for the YMCPA facility. Mr. Harrison and the PAT team discussed the benefits and potential pit falls of each option.
2. The PAT committee felt that Gregg Street was the preferred option for the main entrance of the campus.
 - a. YMCPA typically has about 20 buses
 - b. Approximately 250 students are potential drivers.
3. The committee was concerned that if buses exit on Oats Street the street may not be wide enough for a bus to make the turn.
4. The committee members reminded everyone of the Guiding Principle - "Functionality" for the facility's design.
5. The first Community Meeting is tentatively scheduled for the week of October 14th in the EO Smith library. This will be confirmed shortly and the PAT will be informed.
6. Principal noted that he would like to expand the PAT committee members by adding two community members, two new students, two parents, and possibly two additional teachers.
 - a. The Principal requested 10 additional PAT binders for his new PAT selections. Facilities Planning will forward as soon as possible.

What to Expect at the Next Meeting

1. Review updated Capacity Model.
2. Continue work on Educational Specifications.

ACTION ITEMS:

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| 2-01 | Update YMCPA Capacity Model (HISD Facilities Planning). |
| 2-02 | Review/Revise Site Specific Educational Specifications for YMCPA (HISD Facilities Planning) |

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- 2-03 Forward 10 PAT binders (HISD Facilities Planning)
- 2-04 Provide a complete roster (including contact information) of the PAT (Dameion Crook)

NEXT MEETING: September 25, 2013, 2:30 - 4:00pm.

Please review the meeting minutes and submit any changes or corrections to Dave Funk.
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

H. Sonny Fletcher III
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