



## Minutes 2012 Bond Project Advisory Team (PAT) Meeting Askew Elementary School

**MEETING #:** 020

**LOCATION:** Askew Elementary School

**DATE / TIME:** January 14, 2016, 4:30pm

**ATTENDEES:** (those marked with an “x” check were present)

	Amanda Polk	
	Derek Blair	cre8 – Project Architect
X	Beverly Fisher	Secretary
	Dawn Danowski	Teacher
	Earle Taylor	Technologist
	Ebony Cumby	Principal
X	Fatima Spinner	Teacher
X	Jane Farley	Teacher
X	Jennifer Major	Parent/Community
X	Karen Calhoun	Teacher
	Kathy Geer	Registrar
X	Raul Ruiz	Assistant Principal
	Scott Bounds	Vanguard Magnet Coordinator
X	Veronica Pina	Vanguard Magnet Secretary
X	Rick Sperandio	Community Member

	Bankhead, Dan	HISD – Facilities Design
	Barrera, Gloria	HISD – Facilities Design
	Helen Spencer	HISD – Communications
X	Funk, Dave	HISD - Facilities Design
	Carlos Ramirez	HISD - SSO
	Wright, Kedrick	HISD - Facilities Design
X	Michael Scott	HISD Bond – Senior Project Mgr.
X	Dinah Wiafe	HISD Bond – Design Mgr.
	Mike Huang	Cre8 – Design / PA
	Amber Moncla	cre8 – Design / PA
	Bayardo Selva	cre8 – Design / PA
X	George Watanabe	cre8 – Project Manager
	Matisia Hollingsworth	HISD Bond – Senior Manager
X	Rebecca Kiest	HISD - Communications
	Nicole Moore	HISD - SSO

**PURPOSE**

The purpose of this meeting was to review and discuss further components of Design Development.

**AGENDA ITEMS:**

- Introductions
- Review and discuss updated components of Design Development – Interior Renderings, Exterior Elevations
- What to expect at the next Project Advisory Team meeting?



## NOTES:

- Michael Scott, Senior Project Manager with the HISD Bond Office introduced George Watanabe, Principal with cre8 architects who presented and reviewed with the PAT updates to date of the current design which are currently still in the Design Development stage of the overall project.
- Cre8 presented and reviewed with the PAT updated 1<sup>st</sup> and 2<sup>nd</sup> floor plans coordinating the specific location of the interior renderings of the Learning Commons, Cafeteria, and Collaboration Spaces.
- Cre8 also presented and reviewed with the PAT accent colors to be implemented with the exterior elevations. The PAT advised that they'd like the letters in the school name to be capitalized.
- Mr. Scott provided the PAT with an update on the status of the swing space in addition to an update on the proposed playground area to be used during construction (as discussed with the assistant principal), and site logistics proposed for construction. He also confirmed that HISD and cre8 would be meeting with the assistant principal to receive input relative to ADA parking in current and proposed temporary parking lot during school during construction.
- The February 4, 2016 was reaffirmed as the date for the next Community Meeting with a start time of 6:30pm. A dry run to review the proposed presentation with the PAT is scheduled for January 28, 2016 at 4:30pm. The PAT also advised that the overall design shall be discussed at the break out Q & A sessions post presentation, construction tasks shall be itemized in the construction timeline slide, the new city councilman (Greg Travis) would probably be in attendance, and HISD should be prepared to provide responses to attendees (if posed) relative to temporary building including parking, and planning for site logistics was ongoing.
- The PAT advised that a potential date for the next Community Meeting following 2/4/2016 should be scheduled as soon as possible.

## Questions / Concerns

1. What are the choices for interior finishes for the project? HISD Design confirmed that interior finish boards would be provided by cre8 at an upcoming pat meeting and that color selections for outdoor playground equipment would be provided by another department within HISD.

## Next Steps? What to expect at next Project Advisory Team Meeting? (February 11, 2016)

- Feedback from 2<sup>nd</sup> Community Meeting

### ACTION ITEMS - (January 14, 2016):

20-01 Community Meeting Feedback - HISD

20-02 CMAR – Site Logistics

**NEXT MEETING:** Thursday, February 11, 2016 - @ 4:30 pm

Please review the meeting minutes once posted and submit any corrections to Michael Scott. If no corrections are submitted with five (5) days from HISD posting, the minutes will be assumed to be accurate.

## HOUSTON INDEPENDENT SCHOOL DISTRICT

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Sincerely,

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