



Minutes 2012 Bond Project Advisory Team (PAT) Meeting Askew Elementary School

MEETING #: 022

LOCATION: Askew Elementary School

DATE / TIME: March 08, 2016, 4:30pm

ATTENDEES: (those marked with an “x” check were present)

	Amanda Polk	
	Derek Blair	cre8 – Project Architect
X	Beverly Fisher	Secretary
X	Dawn Danowski	Teacher
	Earle Taylor	Technologist
	Ebony Cumby	Principal
X	Fatima Spinner	Teacher
X	Jane Farley	Teacher
X	Jennifer Major	Parent/Community
X	Karen Calhoun	Teacher
	Kathy Geer	Registrar
	Raul Ruiz	Assistant Principal
	Scott Bounds	Vanguard Magnet Coordinator
X	Veronica Pina	Vanguard Magnet Secretary
X	Rick Sperandio	Community Member

	Bankhead, Dan	HISD – Facilities Design
	Cheesman, Brad	Division One
	Helen Spencer	HISD – Communications
	Funk, Dave	HISD - Facilities Design
	Carlos Ramirez	HISD - SSO
	Weis, Tom	Division One
X	Michael Scott	HISD Bond – Senior Project Mgr.
X	Dinah Wiafe	HISD Bond – Design Mgr.
	Mike Huang	Cre8 – Design / PA
	Amber Moncla	cre8 – Design / PA
	Bayardo Selva	cre8 – Design / PA
X	George Watanabe	cre8 – Project Manager
	Matisia Hollingsworth	HISD Bond – Senior Manager
	Rebecca Kiest	HISD - Communications
	Nicole Moore	HISD - SSO

PURPOSE

The purpose of this meeting was to review and discuss further proposed Interior finishes for the new facility.

AGENDA ITEMS:

- Introductions
- Review and discuss Interior Finishes
- Review Revised Temporary Building Presentation and Update
- Remote Parking Lot Update
- What to expect at the next Project Advisory Team meeting?



NOTES:

- Michael Scott, Senior Project Manager with the HISD Bond Office, welcomed visitors and members to the meeting.
- Mr. Scott then introduced George Watanabe, Principal with cre8 architects who presented and reviewed 2 Interior Color Finish Schemes (A & B). cre8 shared with the PAT their general design approach regarding color selections as follows:
 - Neutral colors to be used in classrooms
 - Use of exciting colors in corridors
 - Use of resilient flooring material in the multi-purpose area
 - Use of wood flooring for stage which would match existing

Review of Color Board – Scheme “A”

- Cre8 reviewed color board scheme “A” with the PAT giving specific attention to the finishes of both horizontal and vertical surfaces. Areas reviewed included Learning Commons, Lobby, Administrative, & Multi-Purpose spaces with discussion offered as follows:
 - Stairwells typically would be blue
 - Typical classroom would have neutral colors
 - Security/Vestibule would have graphics on the primary wall which would include the registrar’s window.
 - Boy’s and girl’s restroom designations would be noted via colorized graphics; balance of restrooms would be neutral colors.
- The PAT then broke out in to two sessions individually reviewing both color board schemes A & B. The PAT collectively selected scheme “B” with some components of scheme “A” to be included.
- Cre8 presented a revised site plan of the temporary building layout. One PAT member offered assistance relative to reaching out to Centerpoint regarding electrical work to be performed by their forces.
- Mr. Scott accepted the gesture in an effort to resolve the Centerpoint issue by the next PAT meeting.
- As a result of the current occupancy (85%) not matching the current design for enrollment quantity, the possibility of adding three temporary buildings on the northwest side of the current site plan was discussed. Cre8 will restudy and provide an update at next month’s PAT meeting.

Questions / Concerns

1. What is the vertical ceiling height in the multi-purpose area particularly at the basketball court area?
Cre8 confirmed that the height was 25 feet which would be sufficient for basketball.
2. **Next Steps? What to expect at next Project Advisory Team Meeting? (April 14, 2016)**
 - Updated Phasing Plan



ACTION ITEMS - (April 14, 2016):

22-01 Revised Floor Plans – cre8 architects

22-02 Revised Construction Phasing and Updated Site Logistics Plans – Division One

NEXT MEETING: Thursday, April 14, 2016 - @ 4:30 pm

Please review the meeting minutes once posted and submit any corrections to Michael Scott. If no corrections are submitted with five (5) days from HISD posting, the minutes will be assumed to be accurate.

Sincerely,

Michael J. Scott, Sr.
Senior Project Manager
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