



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Askew Elementary School

MEETING #: 007

LOCATION: Askew Elementary School

DATE / TIME: March 12, 2015, 3:30pm

ATTENDEES: (those marked with a check were present)

	Amanda Polk	
	Asma Ahmed	
	Beverly Fisher	Secretary
	Dawn Danowski	Teacher
X	Earle Taylor	Technologist
X	Ebony Cumby	Principal
X	Fatima Spinner	Teacher
X	Jane Farley	Teacher
X	Jennifer Major	Parent/Community
X	Karen Calhoun	Teacher
	Kathy Geer	Registrar
	Raul Ruiz	Assistant Principal
	Scott Bounds	Vanguard Magnet Coordinator
	Veronica Pina	Vanguard Magnet Secretary
X	Rick Sperandio	Parent/Community Member

	Bankhead, Dan	HISD – Facilities Design
	Barrera, Gloria	HISD – Facilities Design
	Clayton, Clay	HISD – Facilities Planning
X	Funk, Dave	HISD - Facilities Design
	Robertson, Sue	HISD - Facilities Planning
	Wright, Kedrick	HISD - Facilities Design
X	Michael Scott	HISD Bond – Senior Project Mgr.
	Rod Sias	HISD Bond – Construction Mgr.
	Dustin Fredrickson	HISD Bond – Assistant Project Mgr.
	Amber Moncla	cre8 – Design / PA
X	Bayardo Selva	cre8 – Design / PA
X	George Watanabe	cre8 – Project Manager

PURPOSE

The purpose of this meeting was to provide an Overview of existing aerial site images and to review and discuss campus site issues.

AGENDA ITEMS:

- Introductions
- Review Aerial Site Images
- Discuss Campus Site Issues
- What to expect at the next Project Advisory Team Meeting



NOTES:

- Site Images
 - The Project Advisory Team (PAT) reviewed aerial images of the Overall Site as provided by cre8 Architects.
- Campus Site Issues
 - The Project Advisory Team (PAT) reviewed cre8 architect's presentation relative to campus site issues. Key points to the presentation are as follows:
 - Vehicular & Pedestrian Circulation: walkers line up on Hays Road, busses lineup on Wood Lodge Drive
 - There are currently 3 points of discharge: Daycare, Buses and Walkers.
 - Portable Buildings: to be removed/relocated
 - Temporary Building could possibly be used to house existing Staff while new building is under construction
 - Possibly lease other spaces for use at existing ball fields.
 - Existing Trees and Landscaping: PAT members expressed no affinity for any existing trees and would like any new ones installed post occupancy of enrollment
 - Track and Soccer Fields: will be potentially located in the SE portion of the Site Plan
- Questions / Concerns
 - PAT Members advised that they would like to see a longer driveway around the perimeter of the new school. They also advised that there is currently insufficient parking for parental visitors, and 2 dismissal areas at the existing school.
 - Is there the possibility for other exits from the site around the perimeter of the school? Cre8 will address at next PAT meeting.
 - How far is too far for swing space used to house the relocated staff/enrollment during construction of the new building? HISD to advise at next PAT Meeting.
 - Could the area north of the Water Tower be built as a playground? HISD to research along with cre8 and respond at next PAT Meeting.
 - PAT members advised that they'd like to have the relocation/swing space to be used during construction of the new school to be addressed prior to design charrette.
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- Next Steps? What to expect at next Project Advisory Team Meeting. **(April 9, 2015)**
 - Status of Design Charrette
 - Tour of Wolf School – David Funk to confirm

ACTION ITEMS - (March 12, 2015):

- 1-01 Design Charrette
- 1-02 Wolf School Tour



NEXT MEETING: Thursday, April 9, 2015 - @ 3:30 p.m.

Please review the meeting minutes and submit any changes or corrections to Dave Funk. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Michael Scott
Senior Project Manager
HISD – Construction & Facility Services
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C: All attendees