



Minutes 2012 Bond Project Advisory Team (PAT) Meeting Askew Elementary School

MEETING #: 026

LOCATION: Askew Elementary School

DATE / TIME: June 14, 2016, 9:30am

ATTENDEES: (those marked with an “x” check were present)

	Amanda Polk	
	Derek Blair	cre8 – Project Architect
X	Beverly Fisher	Secretary
	Dawn Danowski	Teacher
	Earle Taylor	Technologist
	Ebony Cumby	Principal
X	Fatima Spinner	Teacher
X	Jane Farley	Teacher
	Jennifer Major	Parent/Community
	Karen Calhoun	Teacher
X	Kathy Geer	Registrar
	Raul Ruiz	Assistant Principal
X	Scott Bounds	Vanguard Magnet Coordinator
X	Veronica Pina	Vanguard Magnet Secretary
	Rick Sperandio	Community Member

X	Bankhead, Dan	HISD – Facilities Design
X	Taylor, Scott	Division One
	Helen Spencer	HISD – Communications
	Funk, Dave	HISD - Facilities Design
	Carlos Ramirez	HISD - SSO
	Weis, Tom	Division One
X	Michael Scott	HISD Bond – Senior Project Mgr.
X	Dinah Wiafe	HISD Bond – Design Mgr.
X	Chester Glaude	HISD - Transportation
	Amber Moncla	cre8 – Design / PA
X	Holly Huffman	HISD - Communications
	George Watanabe	cre8 – Project Manager
	Andreas Peebles	HISD – General Manager
	Rebecca Kiest	HISD - Communications
X	Ron Keller HISD Bond – Senior Project Mgr	HISD Bond – Project Manager

PURPOSE

The purpose of this meeting was to review and discuss further community meeting presentation.

AGENDA ITEMS:

- Introductions
- Community Meeting Presentation and Update
- What to expect at the next Project Advisory Team meeting?



NOTES:

- Michael Scott, Senior Project Manager with the HISD Bond Office, welcomed visitors and members to the meeting.
- Mr. Scott presented and reviewed with the PAT updated slides reflective of the upcoming Community Meeting Presentation.
- In reviewing the Community Meeting Presentation, discussion was offered to the following items:
 - Division One should provide the lead time for procurement of the temporary buildings as well as potential construction date
 - RGCI to continue to stress all options that were explored relative to the proposed temporary parking space at Westside Tennis Center
 - Principal to provide presentation of temporary parking slide and during same, attendees shall be advised that WTC is the current solution for now and that other solutions are still being considered;
- HISD confirmed that all though the frequency of PAT meetings are usually reduced to quarterly once construction has started, PAT Meetings would remain monthly until further notice

Questions / Concerns

Next Steps? What to expect at next Project Advisory Team Meeting? (July 14, 2016)

- Review and discuss Community Meeting Feedback
- Temporary Parking Update

ACTION ITEMS - (July 14, 2016):

26-01 Remote Parking – RGCI (Ron Keller)

26-02 Community Meeting Feedback – cre8 (George Watanabe) & RGCI(Ron Keller)

NEXT MEETING: Tuesday, July 14, 2016 - @ 4:30 pm

Please review the meeting minutes once posted and submit any corrections to Michael Scott. If no corrections are submitted with five (5) days from HISD posting, the minutes will be assumed to be accurate.



Sincerely,

Michael J. Scott, Sr.
Senior Project Manager
HISD – Construction & Facility Services
3200 Center Street
Houston, TX 77007
Phone: 832 – 732 – 2648
Email: mScott14@houstonisd.org