



Minutes 2012 Bond Project Advisory Team (PAT) Meeting Askew Elementary School

MEETING #: 028

LOCATION: Askew Elementary School

DATE / TIME: August 10, 2016, 3:00pm

ATTENDEES: (those marked with an “x” check were present)

	Amanda Polk	
	Derek Blair	cre8 – Project Architect
X	Beverly Fisher	Secretary
	Dawn Danowski	Teacher
	Earle Taylor	Technologist
X	Ebony Cumby	Principal
	Fatima Spinner	Teacher
X	Jane Farley	Teacher
X	Jennifer Major	Parent/Community
X	Karen Calhoun	Teacher
	Kathy Geer	Registrar
	Raul Ruiz	Assistant Principal
	Scott Bounds	Vanguard Magnet Coordinator
X	Veronica Pina	Vanguard Magnet Secretary

	Bankhead, Dan	HISD – Facilities Design
X	Taylor, Scott	Division One
	Helen Spencer	HISD – Communications
	Weis, Tom	Division One
X	Dr. Robert Lundin	HISD - SSO
	Dinah Wiafe	HISD Bond – Design Mgr.
	Chester Glaude	HISD - Transportation
X	Bianca Garrick	Teacher
	Holly Huffman	HISD - Communications
X	George Watanabe	cre8 – Project Manager
	Andreas Peeples	HISD – General Manager
	Rebecca Kiest	HISD - Communications
X	Ron Keller HISD Bond – Sr Project Mgr	HISD Bond – Project Manager
	Rick Sperandio	Community Member

PURPOSE

The purpose of this meeting was to review and discuss further community meeting presentation.

AGENDA ITEMS:

- Review Phase 1 progress and schedule
- Review offsite parking.

NOTES:

- Mr. Taylor discussed the current construction schedule timeline. The schedule is tight. Weather permitting the new portable installation is expected to complete before the first day of school.
- Teachers asked about storage cabinets and backpack storage in the new portables. The principal and Dr. Lundin will see what HISD has in the warehouse. Some storage cabinets may need to be ordered.



- The PE shed needs to be moved to be located near the new asphalt play surface. The gym equipment that is currently stored in the library needs to be put inside of the shed. D1 thinks the shed will not make the move and will look into a replacement shed.
- HISD has signed up Sam Limousine to transport teachers to and from the remote lot at Revere.
- Ron will get with Dan Bankhead to make sure that Chief Mott has officers at the school in the morning and afternoon for traffic control for the first couple of weeks until the parents get familiar with the flow around the campus.
- The PAT asked about HISD getting no parking signs installed in the neighborhood so that staff and parents would not park on the streets. Ron discussed the fact that it is not illegal for people to park on public streets as long as they don't block driveways, mailboxes or emergency vehicle access. Ms. Cumby will continue to encourage teachers to use the remote lot and shuttle being provided by the district

Questions / Concerns

Next Steps? What to expect at next Project Advisory Team Meeting? (September 22, 2016)

- Construction Update
- Drainage update at new road next to residential properties.

ACTION ITEMS - (August 10, 2016):

28-01 Additional teacher storage – RGCI (Ron Keller)

28-02 Construction update – cre8 (George Watanabe) & D1 (Scott Taylor)

NEXT MEETING: Tuesday, September 22, 2016 - @ 4:30 pm

Please review the meeting minutes once posted and submit any corrections to Ron Keller.

If no corrections are submitted with five (5) days from HISD posting, the minutes will be assumed to be accurate.

Sincerely,
Ron Keller AIA
Senior Project Manager
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HOUSTON INDEPENDENT SCHOOL DISTRICT

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