



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Askew Elementary School

MEETING #: 018

LOCATION: Askew Elementary School

DATE / TIME: November 12, 2015, 4:30pm

ATTENDEES: (those marked with an “x” check were present)

	Amanda Polk	
X	Derek Blair	cre8 – Project Architect
X	Beverly Fisher	Secretary
	Dawn Danowski	Teacher
	Earle Taylor	Technologist
	Ebony Cumby	Principal
X	Fatima Spinner	Teacher
X	Jane Farley	Teacher
X	Jennifer Major	Parent/Community
X	Karen Calhoun	Teacher
X	Kathy Geer	Registrar
X	Raul Ruiz	Assistant Principal
X	Scott Bounds	Vanguard Magnet Coordinator
	Veronica Pina	Vanguard Magnet Secretary
X	Rick Sperandio	Community Member

	Bankhead, Dan	HISD – Facilities Design
	Barrera, Gloria	HISD – Facilities Design
	Helen Spencer	HISD – Communications
	Funk, Dave	HISD - Facilities Design
X	Carlos Ramirez	HISD - SSO
	Wright, Kedrick	HISD - Facilities Design
X	Michael Scott	HISD Bond – Senior Project Mgr.
X	Dinah Wiafe	HISD Bond – Design Mgr.
	Mike Huang	Cre8 – Design / PA
	Amber Moncla	cre8 – Design / PA
	Bayardo Selva	cre8 – Design / PA
X	George Watanabe	cre8 – Project Manager
	Matisia Hollingsworth	HISD Bond – Senior Manager
	Rebecca Kiest	HISD - Communications
X	Nicole Moore	HISD - SSO

PURPOSE

The purpose of this meeting was to review and discuss further components of Design Development.

AGENDA ITEMS:

- Introductions
- Review and discuss updated components of Design Development – Exterior Elevations
- What to expect at the next Project Advisory Team meeting?

NOTES:

- Michael Scott with the HISD Bond Office introduced George Watanabe with cre8 architects who presented and reviewed with the PAT, updated components of the current design which is currently in Design Development stage of the overall project.



- Cre8 discussed the possible use of concrete tilt up walls in lieu of masonry as an exterior finish. The advantages were that they could be poured on site speeding up installation thus enhancing the overall project schedule. The disadvantage would be aesthetics.
- Cre8 presented and reviewed updated 1st and 2nd floor plans with the 2nd floor plan showing greater flexibility. The kitchen area was reviewed with kitchen equipment in place and confirmed to have back up power supportive to same.
- Cre8 also presented and reviewed with the pat 3 colorized sets of exterior elevations distinguished as follows:
 - Elevation Option 1 – Medium tone in color
 - Elevation Option 2 – Primary Colors
 - Elevation Option 3 – Dark Colors
- Cre8 discussed and reviewed the current and proposed restroom fixture count with discussion offered to the following points:
 - The pat confirmed that there was a current issue with the restrooms throughout the existing school.
 - The SSO recommended a study of the Walnut Bend current restroom layout be used as referenced.
 - HISD Design advised that any restroom design could add costs to current budget.
 - The principal inquired about the possibility of adding a restroom adjacent to the proposed dining area.
 - The pat advised that the corridors in the existing school are used as holding areas for the use of all restrooms.
 - Cre8 agreed to revisit the overall design of all restrooms in the current design.
- The pat provided the following feedback regarding the exterior elevations presented as follows:
 - Option 2 – not selected; Option 1 – medium tone selected; Option 3 – Dark tone selected
 - Cre8 agreed to further develop Options 1 and 3
- Mr. Scott provided the pat with an update on the status of the swing space. He also confirmed that HISD and cre8 would be meeting with both the principal and assistant principal regarding inclement weather and ADA access from proposed temporary parking lot to school during construction.
- The pat advised that perimeter fencing around the new school along with outdoor play space during construction would need to be addressed at some point in the very near future. They also requested HISD to confirm the outdoor play requirements for a temporary duration.



Questions / Concerns

Next Steps? What to expect at next Project Advisory Team Meeting? (November 12, 2015)

- Review of updated Exterior Building Elevations

ACTION ITEMS - (November 12, 2015):

18-01 Update Exterior Elevations

NEXT MEETING: Thursday, December 10, 2015 - @ 4:30 pm

Please review the meeting minutes once posted and submit any corrections to Michael Scott. If no corrections are submitted with five (5) days from HISD posting, the minutes will be assumed to be accurate.

Sincerely,

Michael J. Scott, Sr.
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