



Project Advisory Team Meeting Minutes
Askew Elementary School PAT

MEETING NO.: 003

LOCATION: Askew Elementary

School DATE / TIME: November 13, 2014 3:30pm

ATTENDEES:

Beverly Fisher, Secretary; Dawn Danowski, Teacher; Earle Taylor, Technologist; Fatima Spinner, Teacher; Jane Farley, Teacher; Jen Major, Parent/Community Member; Karen Calhoun, Teacher; Kathy Geer, Registrar; Raul Ruiz, Assistant Principal; Scott Bounds, Vanguard Magnet Coordinator; Rick Sperandio, Parent/Community Member; Dave Funk, HISD - Facilities Design; Rod Sias, HISD Bond – Construction Manager

PURPOSE

The purpose of this meeting was to finalize the guiding principles and review a draft capacity model.

AGENDA ITEMS:

- Introductions
- Review, Finalization, and approval of the Guiding Principles
- Introduction and development of the Capacity Model
- What to expect at the next Project Advisory Team Meeting

NOTES:

1. Guiding Principles -
The Project Advisory Team (PAT) reviewed the Guiding Principles draft prepared at the last PAT meeting. Final wording of the guiding principles was agreed to by the entire PAT.
2. Capacity Model – Program of Spaces
 - a) The PAT would like a dividing wall between several of the learning centers, double doors instead of folding walls was discussed and both options will should be presented to the PAT by the Architects.
 - b) The PAT requested a folding wall in the Wet Lab would to allow the space to be more flexible.
 - c) Mr. Funk proposed that a tour of Wolf Elementary, with the Architect that designed Wolf Elementary, might be beneficial to the PAT. It was agreed that the plan for Wolf Elementary would be presented at the next PAT meeting.
 - d) The PAT noted that Askew only has 1 music teacher and asked why do they need 2 rooms. Mr. Funk responded that the capacity model was a draft and if 2 spaces are not necessary one can be removed from the program.
3. Questions / Concerns
 - a) What is the difference between the SCLC and the Resource Room? Mr. Funk explained that the SCLC is a self-contained learning center with a changing room and

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the resource room though similar does not have a restroom.

4. Next Steps? What to expect at next Project Advisory Team Meeting.
 - a. Review of plan for Wolf Elementary
 - b. Discussion of Room Descriptions

ACTION ITEMS –

1. HISD Facilities Planning to bring plan of Wolfe Elementary for next PAT meeting.

NEXT MEETING: Thursday, December 11, 2014 - @ 3:30 p.m.

Please review the meeting minutes and submit any changes or corrections to Gloria Barrera. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Gloria Barrera
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