



**Minutes**  
**2012 Bond Project Advisory Team (PAT) Meeting**  
**Askew Elementary School**

**MEETING #:** 019

**LOCATION:** Askew Elementary School

**DATE / TIME:** December 10, 2015, 4:30pm

**ATTENDEES:** (those marked with an “x” check were present)

	Amanda Polk	
	Derek Blair	cre8 – Project Architect
X	Beverly Fisher	Secretary
	Dawn Danowski	Teacher
	Earle Taylor	Technologist
	Ebony Cumby	Principal
	Fatima Spinner	Teacher
X	Jane Farley	Teacher
X	Jennifer Major	Parent/Community
X	Karen Calhoun	Teacher
	Kathy Geer	Registrar
X	Raul Ruiz	Assistant Principal
X	Scott Bounds	Vanguard Magnet Coordinator
X	Veronica Pina	Vanguard Magnet Secretary
X	Rick Sperandio	Community Member

	Bankhead, Dan	HISD – Facilities Design
	Barrera, Gloria	HISD – Facilities Design
	Helen Spencer	HISD – Communications
X	Funk, Dave	HISD - Facilities Design
	Carlos Ramirez	HISD - SSO
	Wright, Kedrick	HISD - Facilities Design
X	Michael Scott	HISD Bond – Senior Project Mgr.
X	Dinah Wiafe	HISD Bond – Design Mgr.
	Mike Huang	Cre8 – Design / PA
	Amber Moncla	cre8 – Design / PA
	Bayardo Selva	cre8 – Design / PA
X	George Watanabe	cre8 – Project Manager
	Matisia Hollingsworth	HISD Bond – Senior Manager
	Rebecca Kiest	HISD - Communications
X	Nicole Moore	HISD - SSO

**PURPOSE**

The purpose of this meeting was to review and discuss further components of Design Development.

**AGENDA ITEMS:**

- Introductions
- Review and discuss updated components of Design Development – Exterior Elevations
- What to expect at the next Project Advisory Team meeting?

**NOTES:**

- Michael Scott, Senior Project Manager with the HISD Bond Office introduced George Watanabe, Principal with cre8 architects who presented and reviewed with the PAT updates to date of the current design which are currently in the Design Development stage of the overall project.



- Cre8 presented and reviewed with the PAT updated 1<sup>st</sup> and 2<sup>nd</sup> floor plans specifically noting the following changes:
  - 1<sup>st</sup> Floor Plan – relocated BCR, changed spiral stair case to traditional stair case with landing, and revisions reflective of input provided by HISD IT Department.
  - 2<sup>nd</sup> Floor Plan – additional Boys’ and Girls’ restroom added in addition to a custodial closet.
- Cre8 also presented and reviewed with the PAT exterior elevation option 1 which consisted of a light and medium mix of masonry colors. The PAT collectively provided the following feedback:
  - Include the use of painted exterior concrete walls; possibly use silvers or red graphically
  - Use masonry and blue color in all perimeter building elevations
  - Possibly use red posts at canopy area
- Mr. Scott provided the PAT with an update on the status of the swing space. He also confirmed that HISD and cre8 would be meeting with the assistant principal to receive input relative to ADA parking in current and proposed temporary parking lot during school during construction.
- February 4, 2016 was established as a potential date for the next Community Meeting. This date would require confirmation by HISD Design and Communication.
- The PAT advised that confirmation was needed from HISD relative to the current requirements for outdoor play areas and physical education areas during the construction duration. They also indicated that a response should be provided by the time of the proposed Community Meeting date of February 4, 2016. RGCI confirmed that follow up for these items would be provided.

## Questions / Concerns

### Next Steps? What to expect at next Project Advisory Team Meeting? (January 14, 2016)

- Review of Final Design Development documents

#### **ACTION ITEMS** - (December 10, 2015):

19-01 Final Design Development Update

**NEXT MEETING:** Thursday, January 14, 2015 - @ 4:30 pm

Please review the meeting minutes once posted and submit any corrections to Michael Scott. If no corrections are submitted with five (5) days from HISD posting, the minutes will be assumed to be accurate.

#### **HOUSTON INDEPENDENT SCHOOL DISTRICT**

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Sincerely,

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