Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Austin High School

MEETING #: 4
LOCATION: Austin High School
DATE / TIME: December 11, 2014

ATTENDEES: (those marked with a check were present)

<table>
<thead>
<tr>
<th>Jorge Arredondo</th>
<th>Principal</th>
<th>Lydia Zamora</th>
<th>Teacher</th>
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<tbody>
<tr>
<td>Yadira Banuelos</td>
<td>Class President</td>
<td>Ralph Hennie</td>
<td>Teacher, CTE</td>
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<tr>
<td>Covey Nash</td>
<td>Alumni</td>
<td>Octavio Cantu</td>
<td>ERO Architects</td>
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<td>Casiano Cruz</td>
<td>Teacher</td>
<td>Tim Johnson</td>
<td>Teacher, Science</td>
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<td>Karen Degollado</td>
<td>Student</td>
<td>Joe Nelson</td>
<td>Alumni</td>
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<tr>
<td>Marsha Eckerman</td>
<td>Alumni</td>
<td>Christina Trejo</td>
<td>Magnet Coordinator</td>
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<td>Tierra Harris</td>
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<td>Noelia Longoria</td>
<td>School Support</td>
<td>Dan Bankhead</td>
<td>HISD – Facilities</td>
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<td>Vianey Nino</td>
<td>Secretary</td>
<td>Clay Clayton</td>
<td>HISD – Facilities</td>
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<td>Tania Roman</td>
<td>Student</td>
<td>Princess Jenkins</td>
<td>HISD – Facilities</td>
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<td>Jacque Royce</td>
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<td>Nestor Martinez</td>
<td>Project Manager</td>
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<td>Catherine Smith</td>
<td>Teacher</td>
<td>Sue Robertson</td>
<td>HISD – Facilities</td>
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Purpose: The purpose of the meeting was to review, edit and discuss room descriptions for the Austin High School Educational Specifications.

AGENDA:
- Introduce Architects
- Action Item Follow Up
- Review, discuss and edit Room Descriptions
- What to expect at the next PAT meeting

DISCUSSION:
1. Nestor Martinez, HISD Project Manager introduced Octavio Cantu of ERO Architects to the PAT.
2. Princess Jenkins, HISD Facilities Planner updated the PAT on what was to be covered which includes reviewing and editing the draft Educational Specification (Ed. Spec.) room descriptions.
   a. The draft Ed. Spec. is roughly 200 pages and contains the following sections:
      i. Executive Summary
      ii. Capacity Model and Space Requirements
      iii. Site
      iv. Neighborhoods
      v. Career and Technical Education (CTE)
      vi. JROTC – Army
vii. Visual Arts
viii. Performing Arts
ix. Physical Education/Athletics
x. Administration/Guidance
xi. Food Service
xii. Custodial/Maintenance
xiii. Building Support
xiv. Finish, Fenestration and Infrastructure Matrix

3. Mr. Martinez explained it is intended site amenities, if disturbed, would be replaced. The project is currently in programming stage and final determinations of site amenities to remain and their locations on site would be made as project design progresses. Current amenities on site include Football, Track and Baseball. Softball is shared with the City of Houston.

4. Mr. Martinez explained the state of the current construction market. Some scopes of work may need to be included as an alternate and those alternates prioritized. Once bids are received, the affordable alternates can be included in the construction project.

5. Nash Covey inquired about availability of land for construction.
   a. Ms. Jenkins responded that HISD has purchased property adjacent to the campus.
   b. Mr. Martinez explained site layout determinations would become clearer as the design proceeds. Consultants will be brought on board as project progresses (surveyor, etc.).

6. Joe Nelson asked if anyone on the committee had visited any of the other HISD projects. The PAT members replied no.

7. Lydia Zamora stated that phones in every classroom would be helpful.
   a. Ms. Jenkins indicated that items such as technology and communication would be addressed.

8. Mr. Nelson commented that Austin High School has a maritime program. The intent should be to keep existing pool facility, but the project budget limitations are understood.

   a. Ms. Jenkins mentioned that in the event of cost overruns, efforts are made to cut costs in areas that are not immediately noticeable.
   b. Mr. Martinez commented that options would be presented and an opportunity would be available to establish priorities.

10. Ms. Jenkins stated that there may be a need for two meetings in January. The next PAT meeting is scheduled for January 8, 2014 at 4:00 pm. However, that decision will be known by the next PAT meeting.

11. Ms. Jenkins stated that breakout groups would review Ed. Spec. sections as follows:
    a. Neighborhoods
    b. Career and Technical Education (CTE)
    c. JROTC-Army
    d. Visual Arts
    e. Performing Arts
    f. Physical Education/Athletics
    g. Administration/Guidance

12. Breakout groups would be instructed to:
    a. Look at Learning Center descriptions and identify users of each space.
    b. Determine what activities happen in these spaces.
    c. Determine design considerations for F.F.E. (Furniture, Fixtures & Equipment).

13. Mr. Nash mentioned that he did not feel he could contribute to review of the Ed Specs as a member of the Alumni and community.
14. A discussion was held as to how best to get input from individual departments on Ed. Specs. Ms. Jenkins will email the document to Mr. Medina and Mrs. Zamora for distribution to the various departmental chairs for review.

QUESTIONS/ANSWERS:
1. Octavio Canto, ERO Architects, asked if the intent was to occupy the building during construction.
   a. Mr. Martinez answered this would be determined at a later date.

ACTION ITEMS:
4-01 Send draft Ed. Specs to Mr. Medina and Ms. Zamora or meet with Austin HS staff to further explain process (Jenkins)
4-02 Request As-Built from the District. (ERO Architects)

WHAT TO EXPECT AT THE NEXT PAT MEETING:
2. Architects will make an introductory presentation.

NEXT PAT MEETING: Thursday, January 8, 2014, 4:00 pm, Austin High School Library

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Nestor Martinez
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