



**Minutes**  
**2012 Bond Project Advisory Team (PAT) Meeting**  
**Austin High School**

**MEETING #:** 4

**LOCATION:** Austin High School

**DATE / TIME:** December 11, 2014

**ATTENDEES:** (those marked with a check were present)

<input type="checkbox"/>	Jorge Arredondo	Principal	<input checked="" type="checkbox"/>	Lydia Zamora	Teacher
<input checked="" type="checkbox"/>	Yadira Banuelos	Class President	<input type="checkbox"/>	Ralph Hennie	Teacher, CTE
<input checked="" type="checkbox"/>	Covey Nash	Alumni	<input checked="" type="checkbox"/>	Octavio Cantu	ERO Architects
<input type="checkbox"/>	Casiano Cruz	Teacher	<input type="checkbox"/>	Tim Johnson	Teacher, Science
<input type="checkbox"/>	Karen Degollado	Student	<input checked="" type="checkbox"/>	Joe Nelson	Alumni
<input checked="" type="checkbox"/>	Marsha Eckerman	Alumni	<input type="checkbox"/>	Christina Trejo	Magnet Coordinator
<input type="checkbox"/>	Tierra Harris		<input type="checkbox"/>	Dan Bankhead	HISD – Facilities
<input type="checkbox"/>	Noelia Longoria	School Support	<input type="checkbox"/>	Clay Clayton	HISD – Facilities
<input type="checkbox"/>	Vianey Nino	Secretary	<input checked="" type="checkbox"/>	Princess Jenkins	HISD – Facilities
<input type="checkbox"/>	Tania Roman	Student	<input checked="" type="checkbox"/>	Nestor Martinez	Project Manager
<input type="checkbox"/>	Jacque Royce		<input type="checkbox"/>	Sue Robertson	HISD – Facilities
<input checked="" type="checkbox"/>	Catherine Smith	Teacher	<input checked="" type="checkbox"/>	Jorge Medina	Assistant Principal

**PURPOSE:** The purpose of the meeting was to review, edit and discuss room descriptions for the Austin High School Educational Specifications.

**AGENDA:**

- Introduce Architects
- Action Item Follow Up
- Review, discuss and edit Room Descriptions
- What to expect at the next PAT meeting

**DISCUSSION:**

1. Nestor Martinez, HISD Project Manager introduced Octavio Cantu of ERO Architects to the PAT.
2. Princess Jenkins, HISD Facilities Planner updated the PAT on what was to be covered which includes reviewing and editing the draft Educational Specification (Ed. Spec.) room descriptions.
  - a. The draft Ed. Spec. is roughly 200 pages and contains the following sections:
    - i. Executive Summary
    - ii. Capacity Model and Space Requirements
    - iii. Site
    - iv. Neighborhoods
    - v. Career and Technical Education (CTE)
    - vi. JROTC – Army



- vii. Visual Arts
  - viii. Performing Arts
  - ix. Physical Education/Athletics
  - x. Administration/Guidance
  - xi. Food Service
  - xii. Custodial/Maintenance
  - xiii. Building Support
  - xiv. Finish, Fenestration and Infrastructure Matrix
3. Mr. Martinez explained it is intended site amenities, if disturbed, would be replaced. The project is currently in programming stage and final determinations of site amenities to remain and their locations on site would be made as project design progresses. Current amenities on site include Football, Track and Baseball. Softball is shared with the City of Houston.
  4. Mr. Martinez explained the state of the current construction market. Some scopes of work may need to be included as an alternate and those alternates prioritized. Once bids are received, the affordable alternates can be included in the construction project.
  5. Nash Covey inquired about availability of land for construction.
    - a. Ms. Jenkins responded that HISD has purchased property adjacent to the campus.
    - b. Mr. Martinez explained site layout determinations would become clearer as the design proceeds. Consultants will be brought on board as project progresses (surveyor, etc.).
  6. Joe Nelson asked if anyone on the committee had visited any of the other HISD projects. The PAT members replied no.
  7. Lydia Zamora stated that phones in every classroom would be helpful.
    - a. Ms. Jenkins indicated that items such as technology and communication would be addressed.
  8. Mr. Nelson commented that Austin High School has a maritime program. The intent should be to keep existing pool facility, but the project budget limitations are understood.
  9. Marsha Eckerman asked who determines what facility components get priority.
    - a. Ms. Jenkins mentioned that in the event of cost overruns, efforts are made to cut costs in areas that are not immediately noticeable.
    - b. Mr. Martinez commented that options would be presented and an opportunity would be available to establish priorities.
  10. Ms. Jenkins stated that there may be a need for two meetings in January. The next PAT meeting is scheduled for January 8, 2014 at 4:00 pm. However, that decision will be known by the next PAT meeting.
  11. Ms. Jenkins stated that breakout groups would review Ed. Spec. sections as follows:
    - a. Neighborhoods
    - b. Career and Technical Education (CTE)
    - c. JROTC-Army
    - d. Visual Arts
    - e. Performing Arts
    - f. Physical Education/Athletics
    - g. Administration/Guidance
  12. Breakout groups would be instructed to:
    - a. Look at Learning Center descriptions and identify users of each space.
    - b. Determine what activities happen in these spaces.
    - c. Determine design considerations for F.F.E. (Furniture, Fixtures & Equipment).
  13. Mr. Nash mentioned that he did not feel he could contribute to review of the Ed Specs as a member of the Alumni and community.



14. A discussion was held as to how best to get input from individual departments on Ed. Specs. Ms. Jenkins will email the document to Mr. Medina and Mrs. Zamora for distribution to the various departmental chairs for review.

**QUESTIONS/ANSWERS:**

1. Octavio Canto, ERO Architects, asked if the intent was to occupy the building during construction.
  - a. Mr. Martinez answered this would be determined at a later date.

**ACTION ITEMS:**

- 4-01 Send draft Ed. Specs to Mr. Medina and Ms. Zamora or meet with Austin HS staff to further explain process (Jenkins)
- 4-02 Request As-Built from the District. (ERO Architects)

**WHAT TO EXPECT AT THE NEXT PAT MEETING:**

1. Continue review of the Educational Specifications.
2. Architects will make an introductory presentation.

**NEXT PAT MEETING:** Thursday, January 8, 2014, 4:00 pm, Austin High School Library

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

**Nestor Martinez**

Sr. Project Manager  
HISD – Construction & Facility Services  
3200 Center Street, Houston, TX 77007  
Phone: (713) 556-9284  
Email: nmarti18@houstonisd.org