



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Bellaire High School

MEETING #: 17

LOCATION: Bellaire High School Library

DATE / TIME: February 17, 2015, 4:00pm

ATTENDEES: (those marked with a check were present)

<input checked="" type="checkbox"/>	Michael McDonough	Principal	<input checked="" type="checkbox"/>	Leisa Lovy	Parent
<input checked="" type="checkbox"/>	Sandi Johnson	Parent	<input type="checkbox"/>	Dan Wilkes	Teacher
<input checked="" type="checkbox"/>	Rocky Manuel	Coach	<input checked="" type="checkbox"/>	Debra Campbell	Communications
<input checked="" type="checkbox"/>	Diana Leeson	Staff	<input type="checkbox"/>	Clay Clayton	HISD
<input type="checkbox"/>	Andrew Monzon	Asst. Principal	<input checked="" type="checkbox"/>	Steven Gee	HISD
<input checked="" type="checkbox"/>	Allen Scarrow	Teacher	<input checked="" type="checkbox"/>	Dave Funk	HISD
<input type="checkbox"/>	Marina Finley	Student	<input type="checkbox"/>	Tracy Christie	Parent
<input type="checkbox"/>	Zachary Wood	Student	<input checked="" type="checkbox"/>	Ashley Heng	Teacher
<input checked="" type="checkbox"/>	Jay Stubbs	Teacher	<input checked="" type="checkbox"/>	Kent Cantrell	Parent
<input checked="" type="checkbox"/>	Any McIntyre	Teacher	<input type="checkbox"/>	Tyler Smith	Student
<input checked="" type="checkbox"/>	Swati Narayan	Parent	<input checked="" type="checkbox"/>	Ashley Moody	Student
<input checked="" type="checkbox"/>	Carl Casteel	Librarian	<input type="checkbox"/>	Lizi Ziong	Student
<input type="checkbox"/>	Justin Fuentes	HISD	<input checked="" type="checkbox"/>	Jorge Tiscareno	PBK Architects
<input type="checkbox"/>	Sue Robertson	HISD	<input type="checkbox"/>	Melissa Turnbaugh	PBK Architects
<input checked="" type="checkbox"/>	Judy Long	Community	<input checked="" type="checkbox"/>	Sam Savage	PBK Architects
<input checked="" type="checkbox"/>	Todd Blitzer	Community	<input checked="" type="checkbox"/>	Ian Powell	PBK Architects

PURPOSE: Discussion focused on site plan development and initial floor plan studies.

AGENDA:

- Traffic Impact Analysis
- Project Design Update
- What to expect at the next PAT meeting.

DISCUSSION:

1. Steven Gee, HISD Project Manager welcomed the Project Advisory Team (PAT) to the February 2015 meeting. Mr. Gee opened with introductions & agenda review.
2. Mr. Gee informed the PAT that the Traffic Impact Analysis draft report had been received from the consultant and is being reviewed by HISD management. The follow information was presented to the PAT:



- a. The report outlines that traffic will not be increased from current traffic flow (per the recommendations).
 - b. 18% of the student body drives their own vehicle and parks at the school.
 - c. The traffic engineer recommends a 30' wide bus drive that will accommodate two lanes for busses located off South Rice Avenue. The length of the lanes should be no less than 440'-0 long with the ability to queue 22 buses.
 - d. A police officer & crossing guard is recommended for South Rice Avenue just south of the Holly Street control traffic.
 - e. The traffic engineer has recommended 900 parking spaces to accommodate the school; in collaboration with the City of Bellaire, HISD, and the `Team will determine the final count.
3. Mr. Gee stated PBK has met with each user group to get the planning and drawing updates. The team is now looking at the cost of the design, now that we have a better feel of how the school will be laid out. The costing exercises are now based on the design, and not simply a cost per square foot. Mr. Gee also explained a similar exercise will be conducted toward the end of each design phase.
 4. Rocky Manuel noted it would be disruptive to begin construction in the middle of the year. Athletics is best at the end of the school year. He requested that the off-site options to where the athletics will be moved to be locked in place immediately. Mr. Manuel will need six months to coordinate sports logistics.
 5. Todd Blitzer asked when will an updated project schedule be presented and when will we submit for the Specific Use Permit? Mr. Gee stated the Mandarin School is scheduled to open fall 2016 and therefore our first chance to go on site to the existing Mandarin campus may be August 2016.
 6. Debra Campbell stated that Bellaire is losing students because they don't know how they will be affected with the construction of the school.
 7. Mrs. Long stated a city council member said they will vote against an underground parking garage. John McDonald with the City of Bellaire recommends proposing what works best for the site. That is one person's opinion.
 8. Mr. Casteel asked if the money that is needed to retrofit Mandarin would come out of the Bellaire budget. Mr. McDonough stated that the money does come out of the overall Bellaire program budget, but not the construction budget.
 9. Mr. Casteel asked when will we have the next meeting for the community at large. Mr. Blitzer stated we need to put the best foot forward for the next community meeting, the community wants to know what it is going to look like, front door, etc. Mr. McDonough stated we do anticipate a near neighbor meetings before the community meeting, but he would need to discuss that with the HISD staff.
 10. Mr. Casteel recommended that by the next community meeting, we need to nail down where the students will be. It is otherwise jeopardizing who comes to the school.



11. Mrs. Long asked that the presentation be presented to the PAT members prior to the community meeting so they can review and recommend changes. Mr. McDonough expressed the need to coordinate with the PAT and the school leading up to the community meeting, and the information needed to be presented in a clear manner. Feedback needs to be gathered clearly and in a non-confusing manner.

ACTION ITEMS:

- 17.1 Review the comments received and further develop the design accordingly. (PBK)
- 17.2 Schedule next Bellaire High School Community Meeting. (Project Manager)

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. Review of further development of the site, floor plans, and phasing plans.

NEXT PAT MEETING: March 17, 2015 4:00 pm, Bellaire High School Library
Please review the meeting minutes and submit any changes or corrections to the author.
After five (5) calendar days, the minutes will be assumed to be accurate.

Sincerely,

Steven Gee

Project Manager
HISD – Construction & Facility Services
3200 Center Street, Houston, TX 77007
Phone: (713) 556-9261
Email: sgee@houstonisd.org