Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Bellaire High School

MEETING #: 36
LOCATION: Bellaire High School Library
DATE / TIME: October 16, 2018 4:30pm

ATTENDEES: (those marked with a check were present)

- Michael McDonough: Principal
- Sandi Johnson: Parent
- Nick Ozuna: Coach
- Diana Leeson: Staff
- Gary Tunstall: Asst. Principal
- Allen Scarow: Teacher
- Sue Deigaard: HISD Trustee
- John McDonald: COB
- Jay Stubbs: Teacher
- Any McIntyre: Teacher
- Swati Narayan: Parent
- Carl Casteel: Librarian
- John Beecvar: HISD
- Derrick Sanders: HISD
- Judy Long: Community
- Todd Blitzer: Community
- Leisa Lovy: Parent
- Dan Wilkes: Teacher
- Debra Campbell: Communications
- Mike Shook: Turner
- Steven Gee: HISD
- Gary Whittle: HISD
- Tracy Christie: Parent
- Ashley Heng: Teacher
- Kent Cantrell: Parent
- Brad Cheesman: Turner
- Toni Cromer: Turner
- Rachel Crochet: Community
- Rebecca Kiest: HISD
- Paul Butterfras: PBK Architects
- Sam Savage: PBK Architects
- Dan Bankhead: HISD

PURPOSE: Discussion focused on updating the PAT on the status of the Bellaire High School project and next steps.

AGENDA:

- Opening Remarks
- Project Update
- Question and Answer
- What to expect at the next PAT Meeting
DISCUSSION:

1. **Project Manager Steven Gee welcomed the PAT to the October 2018 meeting.**
   a. Mr. Gee introduced Sr. Project Manager Brad Cheesman with Turner Construction and noted that the focus for this meeting is on the current construction activities.

2. **Brad Cheesman (Turner Construction) – Project Update presentation**
   a. Mr. Cheesman reviewed the site logistics plan to the group.
   b. Construction updated included the following
      i. The road boring at South Rice is complete and the new water meter is installed.
      ii. Storm, sanitary and water lines are being installed now.
      iii. Electrical service is being installed. Service yard is being prepared right now.
      iv. CTE Building – part of this building has already been demolished. The rest of building will be demolished once all the services are swapped over.
      v. Photos of the current activities were displayed.
      vi. Review of the phasing and how it relates to the construction schedule.

3. **PAT Member/ Public Comments and Questions:**
   a. We talked about keeping pitching mounds and batting cages on site - are we doing that? *We have them in this phase, in the final configuration there will be some portable facilities on site but must be mobile. We are accounting for space on the site that could be allotted for this use.*
   b. Work to South Rice and medians. Mr. Gee noted that the architect was not prepared to present the design for this right now. The design is coming along, and we are having discussions with City of Bellaire. Mr. Gee indicated that the final configuration will be based on what City requires and what is within the budget.
   c. PAT member noted that she is having to stop drivers going down Holly Street.
   d. Mr. Gee noted that the next meeting will be a review of the exterior finish samples of what has been shown in the renderings.
   e. Project Manager will send out a notice for the next meeting. The timing will be determined by Principal McDonough since the normal week is Thanksgiving week.

**WHAT TO EXPECT AT THE NEXT PAT MEETING:**
1. Design update for the new Bellaire High School.

**NEXT PAT MEETING:** TBD
Please review the meeting minutes and submit any changes or corrections to the author. After five (5) calendar days, the minutes will be assumed to be accurate.

Sincerely,

Steven Gee
Project Manager
HISD – Construction & Facility Services
Email: sgee@houstonisd.org