



**Minutes**  
**2012 Bond Project Advisory Team (PAT) Meeting**  
**Condit Elementary School**

**MEETING #:** 36

**LOCATION:** Condit Elementary School

**DATE / TIME:** January 28, 2016 at 11:50 a.m.

**ATTENDEES:** (those marked with a check were present)

<input checked="" type="checkbox"/>	Dan Greenberg	Principal	<input type="checkbox"/>	Lenette Pruetz	IT Manager
<input checked="" type="checkbox"/>	Julia Tamm	Parent	<input type="checkbox"/>	Swati Narayan	Parent
<input checked="" type="checkbox"/>	Michelle Driscoll	Faculty	<input checked="" type="checkbox"/>	Princess Jenkins	HISD
<input checked="" type="checkbox"/>	Meg Pieri	Teacher	<input type="checkbox"/>	Sizwe Lewis	HISD
<input type="checkbox"/>	Peggy Chang	Parent/PTO	<input type="checkbox"/>	Debbie Crowe	HISD SSO
<input type="checkbox"/>	Sally Reed	Community	<input checked="" type="checkbox"/>	John Nowak	VLK
<input checked="" type="checkbox"/>	Pegi Newhouse	Parent	<input checked="" type="checkbox"/>	Fred Bowyer	Community
<input type="checkbox"/>	Sarah Lavine-Kass	Parent	<input type="checkbox"/>	Dwight Wilson	HISD
<input checked="" type="checkbox"/>	Keith Robinson	Division One	<input checked="" type="checkbox"/>	Tom Weis	Division One
<input type="checkbox"/>	Lacy Grimm	AP	<input checked="" type="checkbox"/>	Steven Gee	HISD

**PURPOSE:** The purpose of this meeting was to update the PAT on the status of construction.

**AGENDA:**

- Receive a Project Update
- What to expect at the next PAT meeting

**DISCUSSION:**

1. Steven Gee, HISD Project Manager, welcomed the Project Advisory Team (PAT) to the January 2016 meeting and opened the meeting with an agenda review.
2. Tom Weis, Division One Project Manager gave the following construction progress report.  
 Progress to date:
  - Structural Steel detailing is complete.
  - Exterior metal stud framing and sheathing continues to progress to Area A.
  - The exterior weather barrier is in progress.
  - Masonry veneer continues to progress.
  - Mechanical units and ductwork, Electrical and Plumbing rough-in continues to progress.
  - Roofing has commenced at Area C to D, E and A.
  - Aluminum windows have commenced with first load of glass expected week of 02/01/2016.
  - The water vault and FDC Vault have been set (at S. Rice) and the water tap is in process.



Planned work through January/February:

- Weather barrier and Masonry veneer to continue thru Band A.
- Continue rough-in of Mechanical, Electrical Security, and Plumbing.
- Continue roofing system.
- Continue with installation of windows.
- Place rooftop AHUs week of 02/01/2016.

**QUESTIONS/ANSWERS:**

N/A

**ACTION ITEMS:**

N/A

**WHAT TO EXPECT AT THE NEXT PAT MEETING:**

1. The next PAT meeting will include updates on the construction schedule and define milestone dates.

**NEXT PAT MEETING:** April 28, 2016 at 11:50 a.m. in the Condit Elementary School Cafeteria.

Please review the meeting minutes and submit any changes or corrections to the author.  
After five (5) calendar days, the minutes will be assumed to be accurate.

Sincerely,

**Steven Gee**

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