



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Condit Elementary School

MEETING #: 24

LOCATION: Condit Elementary School

DATE / TIME: January 29, 2015 at 11:50 a.m.

ATTENDEES: (those marked with a check were present)

<input checked="" type="checkbox"/>	Dan Greenberg	Principal	<input checked="" type="checkbox"/>	Lenette Pruetz	IT Manager
<input type="checkbox"/>	Julia Tamm	Parent	<input checked="" type="checkbox"/>	Swati Narayan	Parent
<input checked="" type="checkbox"/>	Michelle Driscoll	Faculty	<input checked="" type="checkbox"/>	Princess Jenkins	HISD
<input checked="" type="checkbox"/>	Meg Pieri	Teacher	<input type="checkbox"/>	Eric Ford	HISD
<input type="checkbox"/>	Bill Johnson	Faculty	<input type="checkbox"/>	Tim Kunz	VLK
<input checked="" type="checkbox"/>	Sally Reed	Community	<input checked="" type="checkbox"/>	John Nowak	VLK
<input checked="" type="checkbox"/>	Pegi Newhouse	Parent	<input type="checkbox"/>	Fred Bowyer	Community
<input checked="" type="checkbox"/>	Sarah Lavine-Kass	Parent	<input type="checkbox"/>	Lacy Grimm	Asst. Principal
<input checked="" type="checkbox"/>	Keith Robinson	Division	<input type="checkbox"/>	Tom Weis	Division One
<input type="checkbox"/>	Todd Lien	VLK	<input checked="" type="checkbox"/>	Steven Gee	HISD

PURPOSE: The purpose of this meeting was to update the PAT on the status of construction.

AGENDA:

- Receive a project update
- What to expect at the next PAT meeting

DISCUSSION:

1. Steven Gee, HISD Project Manager gave the following construction progress report:
 - The Guaranteed Maximum Price (GMP) for Condit Elementary School submitted by Division One Construction has been approved by HISD.
 - HISD has established parking areas for teachers and construction workers during the construction of the new school. Crosspoint Church has agreed to allow the teachers to park in the church's parking lot.
 - Currently the project team is working alongside the City of Bellaire to finalize easements and permitting. Due to the increased construction activity in the area, this process is taking a bit longer than anticipated. It is expected these approvals will be received within the next few weeks, and then there will be more activity on site.



QUESTIONS/ANSWERS:

N/A

ACTION ITEMS:

N/A

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. The next PAT meeting will include updates on the construction schedule and define milestone dates.

NEXT PAT MEETING: Thursday, February 26, 2015 at 11:50 a.m. in the Condit Elementary School Library

Please review the meeting minutes and submit any changes or corrections to the author.
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Steven Gee

Project Manager

HISD – Construction & Facility Services

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