



Project Advisory Team (PAT) Meeting Minutes

Condit Elementary School

MEETING NO.: 014

LOCATION: Condit Elementary School

DATE / TIME: February 27, 2014, 1:00pm

ATTENDEES: Dan Greenberg, Principal; Julia Tamm, Parent; Pegi Newhouse, PTO Pres./Parent; Princess Jenkins, HISD₇ Facilities Planning; Richard Hunt, VLK Architects; Steven Gee, HISD₇ Program Manager; Swati Narayan, Parent; Lenette Prutez, IT Manager; Eric Ford, HISD Facilities Design; Sarah Lavine-Kass, Parent; Sally Reed, Community Member; Troi Taylor, HISD Program Manager; Jason Wirtz, Parent; Heather Purcell, Parent

PURPOSE: The purpose of this meeting was to review comments received during the Condit Elementary School Community Meeting held on February 25, 2014.

AGENDA ITEMS:

- Review Comment Cards from the Community Meeting
- What to Expect at the next PAT Meeting

NOTES:

Discussion:

1. A comment was made to improve signage at Linden, Laurel and Jessamine. The crosswalk as currently shown leads to a yard as there is no sidewalk on the west side of S. Third Street.
2. There was a request to redesign the crosswalk to match the sidewalks on Laurel, Willow and Linden.
All improvements outside the property line would have to be brought up with the City of Bellaire and fall outside the scope of this project.
3. A request was made for the larger playground and covered playground to be made accessible to the community for use after school hours and on the weekend.
4. Concerns were raised about the function of the Learning Commons.
Some of this square footage will be used in a centralized location for print materials. Some will be used to create extended learning areas (ELA's) for computer (wireless) research.
5. Concern was raised having so much exterior glass. Will this cause the building to be hot in the summer?
The Architect's response was that there is very little glass exposed to direct sunlight. In addition, the glass will be insulated (double paned), tinted and shaded appropriately as the design progresses.
6. The location of the parking accounted for the majority of the questions from the community meeting. Further discussion occurred on the operation of the drive loop. The discussion is summarized into bullet points below:
 - *The drive loop along S. Third St. will be marked as one way.*
 - *Faculty will be required to park in the 28 parking spots to the north of the main entry. These spots would be marked as faculty only, parents will not be allowed to park in these spots.*
 - *Passing cars that are lined up in the drive loop will not be allowed.*

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- *Late arriving faculty and parents will be directed to park in the S. Rice parking lot.*
- 7. A parent drop-off /pick-up operations diagram would be helpful for easing concerns from the parents and community.
The suggestion was noted and will be considered by the school administration.
- 8. A concern was raised about the width of the corridors and how classes will be able to flow and maneuver through the halls.
The main corridor is 12'-0" and the corridor leading to the dining commons is 10'-0". The existing corridors at Condit are 10'-0". The PAT members had no objection to the current width of the hallways and felt the design would accommodate their needs moving into the future.
- 9. A suggestion was made to evaluate different floor finishes for the corridors that will also serve as direction and movement indicators for the students.
- 10. Concern was raised about controlling light levels in the classrooms.
Adequate shading for the windows will be provided to facilitate projecting and for protection from the sun. Interior blinds will also be provided.

What to Expect at the Next PAT Meeting:

1. Further development of the site and floor plans will be presented.
2. Further development of the interior spaces will be presented.
3. Further development of exterior elevations will be presented.

NEXT PAT MEETING: The next PAT meeting will be held on Thursday, March 27, 2014 at 1:00 pm.

Please review the meeting minutes and submit any changes or corrections to Steven Gee. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Steven Gee

Program Manager

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