



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Condit Elementary School

MEETING #: 26

LOCATION: Condit Elementary School

DATE / TIME: March 26, 2015 at 11:50 a.m.

ATTENDEES: (those marked with a check were present)

<input checked="" type="checkbox"/>	Dan Greenberg	Principal	<input type="checkbox"/>	Lenette Pruetz	IT Manager
<input checked="" type="checkbox"/>	Julia Tamm	Parent	<input type="checkbox"/>	Swati Narayan	Parent
<input checked="" type="checkbox"/>	Michelle Driscoll	Faculty	<input checked="" type="checkbox"/>	Princess Jenkins	HISD
<input checked="" type="checkbox"/>	Meg Pieri	Teacher	<input checked="" type="checkbox"/>	Eric Ford	HISD
<input type="checkbox"/>	Bill Johnson	Faculty	<input type="checkbox"/>	Tim Kunz	VLK
<input checked="" type="checkbox"/>	Sally Reed	Community	<input checked="" type="checkbox"/>	John Nowak	VLK
<input checked="" type="checkbox"/>	Pegi Newhouse	Parent	<input checked="" type="checkbox"/>	Fred Bowyer	Community
<input checked="" type="checkbox"/>	Sarah Lavine-Kass	Parent	<input type="checkbox"/>	Lacy Grimm	Asst. Principal
<input checked="" type="checkbox"/>	Keith Robinson	Division	<input checked="" type="checkbox"/>	Tom Weis	Division One
<input type="checkbox"/>	Todd Lien	VLK	<input checked="" type="checkbox"/>	Steven Gee	HISD

PURPOSE: The purpose of this meeting was to update the PAT on the status of construction.

AGENDA:

- Receive a project update
- What to expect at the next PAT meeting

DISCUSSION:

1. Steven Gee, HISD Project Manager gave the following construction progress report:
 - City of Bellaire issued the Building permit for Condit Elementary school on March 6, 2015. The permit authorized Division One to start construction of the building itself.
 - Mr. Gee informed the PAT that Division One has started construction and will be roughing out the building pad and installing site utilities over the next few weeks.

QUESTIONS/ANSWERS:

- 26.1 Principal Dan Greenberg asked if we are still scheduled to open the school for fall 2016 school year. *Mr. Gee responded yes.*
- 26.2 Mr. Greenberg asked when the technology decisions will be made. *HISD's IT department will finalize the equipment that will be installed in each 2012 Bond School six months before substantial completion. This will allow them to purchase the most updated equipment available. (Project Manager)*
- 26.3 A PAT member asked when we get to walk the site. *Site visits may be scheduled when the project is close to completion. (Project Manager)*



ACTION ITEMS:

N/A

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. The next PAT meeting will include updates on the construction schedule and define milestone dates.

NEXT PAT MEETING: Thursday, April 30, 2015 at 11:50 a.m. in the Condit Elementary School Library

Please review the meeting minutes and submit any changes or corrections to the author.
After five (5) calendar days, the minutes will be assumed to be accurate.

Sincerely,

Steven Gee

Project Manager

HISD – Construction & Facility Services

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