Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Condit Elementary School

MEETING #: 26
LOCATION: Condit Elementary School
DATE / TIME: March 26, 2015 at 11:50 a.m.

ATTENDEES: (those marked with a check were present)

- Dan Greenberg, Principal
- Julia Tamm, Parent
- Michelle Driscoll, Faculty
- Meg Pieri, Teacher
- Bill Johnson, Faculty
- Sally Reed, Community
- Pegi Newhouse, Parent
- Sarah Lavine-Kass, Parent
- Keith Robinson, Division
- Todd Lien, VLK
- Lenette Pruetz, IT Manager
- Swati Narayan, Parent
- Princess Jenkins, HISD
- Eric Ford, HISD
- Tim Kunz, VLK
- John Nowak, VLK
- Fred Bowyer, Community
- Lacy Grimm, Asst. Principal
- Tom Weis, Division One
- Steven Gee, HISD

PURPOSE: The purpose of this meeting was to update the PAT on the status of construction.

AGENDA:
- Receive a project update
- What to expect at the next PAT meeting

DISCUSSION:
1. Steven Gee, HISD Project Manager gave the following construction progress report:
   - City of Bellaire issued the Building permit for Condit Elementary school on March 6, 2015. The permit authorized Division One to start construction of the building itself.
   - Mr. Gee informed the PAT that Division One has started construction and will be roughing out the building pad and installing site utilities over the next few weeks.

QUESTIONS/ANSWERS:
26.1 Principal Dan Greenberg asked if we are still scheduled to open the school for fall 2016 school year. Mr. Gee responded yes.
26.2 Mr. Greenberg asked when the technology decisions will be made. HISD’s IT department will finalize the equipment that will be installed in each 2012 Bond School six months before substantial completion. This will allow them to purchase the most updated equipment available. (Project Manager)
26.3 A PAT member asked when we get to walk the site. Site visits may be scheduled when the project is close to completion. (Project Manager)
ACTION ITEMS:
N/A

WHAT TO EXPECT AT THE NEXT PAT MEETING:
1. The next PAT meeting will include updates on the construction schedule and define milestone dates.

NEXT PAT MEETING: Thursday, April 30, 2015 at 11:50 a.m. in the Condit Elementary School Library

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) calendar days, the minutes will be assumed to be accurate.

Sincerely,

Steven Gee
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