



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Condit Elementary School

MEETING #: 37

LOCATION: Condit Elementary School

DATE / TIME: April 28, 2016 at 11:50 a.m.

ATTENDEES: (those marked with a check were present)

<input checked="" type="checkbox"/>	Dan Greenberg	Principal	<input checked="" type="checkbox"/>	Lenette Pruetz	IT Manager
<input checked="" type="checkbox"/>	Julia Tamm	Parent	<input type="checkbox"/>	Swati Narayan	Parent
<input type="checkbox"/>	Michelle Driscoll	Faculty	<input checked="" type="checkbox"/>	Princess Jenkins	HISD
<input type="checkbox"/>	Meg Pieri	Teacher	<input type="checkbox"/>	Sizwe Lewis	HISD
<input checked="" type="checkbox"/>	Peggy Chang	Parent/PTO	<input type="checkbox"/>	Debbie Crowe	HISD SSO
<input type="checkbox"/>	Sally Reed	Community	<input checked="" type="checkbox"/>	John Nowak	VLK
<input checked="" type="checkbox"/>	Pegi Newhouse	Parent	<input type="checkbox"/>	Fred Bowyer	Community
<input type="checkbox"/>	Sarah Lavine-Kass	Parent	<input checked="" type="checkbox"/>	Dwight Wilson	HISD
<input checked="" type="checkbox"/>	Keith Robinson	Division One	<input checked="" type="checkbox"/>	Tom Weis	Division One
<input checked="" type="checkbox"/>	Lacy Grimm	AP	<input type="checkbox"/>	Steven Gee	HISD

PURPOSE: The purpose of this meeting was to update the PAT on the status of construction.

AGENDA:

- Receive a Project Update
- What to expect at the next PAT meeting

DISCUSSION:

1. Tom Weis, Division One Project Manager, welcomed the Project Advisory Team (PAT) to the April 2016 meeting and opened the meeting with an agenda review.
2. Mr. Weis then gave the following construction progress report.
 Progress to date:
 - Building envelope is complete.
 - Permanent power has been completed.
 - MEP systems are being finalized.
 - Kitchen hood is in place.
 - Drywall continues to progress. Level 2 (area D and E) is complete. Level 1 (area B and C) is in progress as is area A.
 - Interior wall finishes are underway at level 2.
 - Ceiling systems have commenced at Level 2.



Planned work through June 2016:

- Continue interior finishes throughout the building.
- Continue MEP and Life Safety system installations. Continue rough-in of Mechanical, Electrical Security, and Plumbing.
- Continue roofing system.
- Continue with installation of windows.
- Place rooftop AHUs week of 02/01/2016.

QUESTIONS/ANSWERS:

N/A

ACTION ITEMS:

N/A

WHAT TO EXPECT AT THE NEXT PAT MEETING:

N/A

NEXT PAT MEETING: TBD

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) calendar days, the minutes will be assumed to be accurate.

Sincerely,

Steven Gee

Project Manager

HISD – Construction & Facility Services

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