



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Condit Elementary School

MEETING #: 27

LOCATION: Condit Elementary School

DATE / TIME: April 23, 2015 at 11:50 a.m.

ATTENDEES: (those marked with a check were present)

<input checked="" type="checkbox"/>	Dan Greenberg	Principal	<input type="checkbox"/>	Lenette Pruetz	IT Manager
<input checked="" type="checkbox"/>	Julia Tamm	Parent	<input type="checkbox"/>	Swati Narayan	Parent
<input type="checkbox"/>	Michelle Driscoll	Faculty	<input type="checkbox"/>	Princess Jenkins	HISD
<input checked="" type="checkbox"/>	Meg Pieri	Teacher	<input type="checkbox"/>	Eric Ford	HISD
<input type="checkbox"/>	Bill Johnson	Faculty	<input type="checkbox"/>	Tim Kunz	VLK
<input type="checkbox"/>	Sally Reed	Community	<input checked="" type="checkbox"/>	John Nowak	VLK
<input checked="" type="checkbox"/>	Pegi Newhouse	Parent	<input type="checkbox"/>	Fred Bowyer	Community
<input type="checkbox"/>	Sarah Lavine-Kass	Parent	<input type="checkbox"/>	Lacy Grimm	Asst. Principal
<input checked="" type="checkbox"/>	Keith Robinson	Division One	<input checked="" type="checkbox"/>	Tom Weis	Division One
<input type="checkbox"/>	Todd Lien	VLK	<input checked="" type="checkbox"/>	Steven Gee	HISD

PURPOSE: The purpose of this meeting was to update the PAT on the status of construction.

AGENDA:

- Receive a project update
- What to expect at the next PAT meeting

DISCUSSION:

1. Tom Weis, Division One Project Manager gave the following construction progress report:
 - Division One is cutting the building pad and excavating soil. We are trucking in select material to the site to assist with the foundation design specification.
 - Underground utilities are being installed and we have found interference with a storm water line and two of the T-Buildings that were moved last summer. The buildings will be relocated this summer.

QUESTIONS/ANSWERS:

- 27.1 Principal Dan Greenberg requested the project budget information be presented at the next Condit Elementary School PAT Meeting. (*Project Manager*)



ACTION ITEMS:

N/A

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. The next PAT meeting will include updates on the construction schedule, define milestone dates and review of budget information.

NEXT PAT MEETING: May 28, 2015 at 11:50 a.m. in the Condit Elementary School Library

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) calendar days, the minutes will be assumed to be accurate.

Sincerely,

Steven Gee

Project Manager

HISD – Construction & Facility Services

3200 Center Street, Houston, TX 77007

Phone: (713) 556-9261

Email: sgee@houstonisd.org