Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Condit Elementary School

MEETING #: 28
LOCATION: Condit Elementary School
DATE / TIME: May 28, 2015 at 11:50 a.m.

ATTENDEES: (those marked with a check were present)

- Dan Greenberg  Principal
- Julia Tamm  Parent
- Michelle Driscoll  Faculty
- Meg Pieri  Teacher
- Bill Johnson  Faculty
- Sally Reed  Community
- Pegi Newhouse  Parent
- Sarah Lavine-Kass  Parent
- Keith Robinson  Division One
- Todd Lien  VLK
- Lenette Pruetz  IT Manager
- Swati Narayan  Parent
- Troi Taylor  HISD
- Eric Ford  HISD
- Tim Kunz  VLK
- John Nowak  VLK
- Fred Bowyer  Community
- Lacy Grimm  Asst. Principal
- Tom Weis  Division One
- Steven Gee  HISD

PURPOSE: The purpose of this meeting was to update the PAT on the status of construction.

AGENDA:
- Project Budget Review
- Receive a Project Update
- What to expect at the next PAT meeting

DISCUSSION:
1. Steven Gee, HISD Project Manager welcomed the Project Advisory Team (PAT) to the May 2015 meeting. Mr. Gee opened with an agenda review and review of the project budget.
   - Mr. Gee reviewed the list of project add alternates with the PAT and discussed the process of prioritizing the items. The list was provided to Principal Greenberg and the Condit PTO for their feedback and to ensure the construction team was focusing on the appropriate items. The group will focus on the playground equipment, masonry benches around the exterior of the school and additional ornamental fencing, per the request of the Condit PTO.

2. Tom Weis, Division One Project Manager gave the following construction progress report:
   - The building pad is near completion and Division One started drilling piers two weeks ago.
   - Installation of underground utilities will start in Area C (north end of the site near Linden Street) and progress to the south in the same manner as the backfill and drilling proceeded.
   - Division One anticipates pouring the slab on grade around the time school is getting ready to start back.
QUESTIONS/ANSWERS: N/A

ACTION ITEMS:
1. Provide the PAT with a copy of Joint Use Agreement for the park. (Project Manager)

WHAT TO EXPECT AT THE NEXT PAT MEETING:
1. The next PAT meeting will include updates on the construction schedule and define milestone dates.

NEXT PAT MEETING: June 25, 2015 at 10:00 a.m. in the Condit Elementary School Cafeteria.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) calendar days, the minutes will be assumed to be accurate.

Sincerely,

Steven Gee
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