



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Condit Elementary School

MEETING #: 29

LOCATION: Condit Elementary School

DATE / TIME: June 25, 2015 at 10:00 a.m.

ATTENDEES: (those marked with a check were present)

<input checked="" type="checkbox"/>	Dan Greenberg	Principal	<input checked="" type="checkbox"/>	Lenette Pruetz	IT Manager
<input type="checkbox"/>	Julia Tamm	Parent	<input type="checkbox"/>	Swati Narayan	Parent
<input type="checkbox"/>	Michelle Driscoll	Faculty	<input type="checkbox"/>	Troi Taylor	HISD
<input checked="" type="checkbox"/>	Meg Pieri	Teacher	<input type="checkbox"/>	Eric Ford	HISD
<input type="checkbox"/>	Bill Johnson	Faculty	<input type="checkbox"/>	Tim Kunz	VLK
<input type="checkbox"/>	Sally Reed	Community	<input type="checkbox"/>	John Nowak	VLK
<input type="checkbox"/>	Pegi Newhouse	Parent	<input checked="" type="checkbox"/>	Fred Bowyer	Community
<input type="checkbox"/>	Sarah Lavine-Kass	Parent	<input type="checkbox"/>	Lacy Grimm	Asst. Principal
<input checked="" type="checkbox"/>	Keith Robinson	Division One	<input type="checkbox"/>	Tom Weis	Division One
<input type="checkbox"/>	Todd Lien	VLK	<input checked="" type="checkbox"/>	Steven Gee	HISD

PURPOSE: The purpose of this meeting was to update the PAT on the status of construction.

AGENDA:

- Receive a Project Update
- What to expect at the next PAT meeting

DISCUSSION:

1. Steven Gee, HISD Project Manager, welcomed the Project Advisory Team (PAT) to the June 2015 meeting and opened the meeting with an agenda review.
 - Mr. Gee notified the PAT that the portable buildings would not have to be moved. Principal Greenberg informed the PAT of the vestibule change made, which negates the need to move the portable building.
2. Keith Robinson, Division One Superintendent gave the following construction progress report.
 - The sub-contractor has drilled and poured 152 of the 208 piers to date.
 - The plumbing and electrical subs will begin installing underground utilities July 1, 2015.
 - Once the underground utilities are complete in Area C the trades will move to Area B and then the concrete sub will start forming and pouring the slab grade beams in Area C. This sequence would continue until the foundation is complete.
 - Division One is expecting steel deliveries the first week of August.



QUESTIONS/ANSWERS:

N/A

ACTION ITEMS:

1. Division One will present jobsite photos at the next PAT meeting and all meetings going forward.
(Construction Manager at Risk)

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. The next PAT meeting will include updates on the construction schedule and define milestone dates.

NEXT PAT MEETING: July 30, 2015 at 11:50 a.m. in the Condit Elementary School Cafeteria.

Please review the meeting minutes and submit any changes or corrections to the author.
After five (5) calendar days, the minutes will be assumed to be accurate.

Sincerely,

Steven Gee

Project Manager

HISD – Construction & Facility Services

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