Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Condit Elementary School

MEETING #: 30
LOCATION: Condit Elementary School
DATE / TIME: July 30, 2015 at 11:50 a.m.
ATTENDEES: (those marked with a check were present)

☑ Dan Greenberg  Principal  ☑ Lenette Pruett  IT Manager
☐ Julia Tamn  Parent  ☑ Swati Narayan  Parent
☐ Michelle Driscoll  Faculty  ☑ Princess Jenkins  HISD
☐ Meg Pieri  Teacher  ☑ Eric Ford  HISD
☑ Peggy Chang  Parent/PTO  ☑ Tim Kunz  VLK
☐ Sally Reed  Community
☑ Pegi Newhouse  Parent
☑ Sarah Lavine-Kass  Parent
☑ Keith Robinson  Division One  ☑ Tom Weis  Division One
☑ Todd Lien  VLK  ☑ Steven Gee  HISD

PURPOSE: The purpose of this meeting was to update the PAT on the status of construction.

AGENDA:
• Receive a Project Update
• What to expect at the next PAT meeting

DISCUSSION:
1. Steven Gee, HISD Project Manager, welcomed the Project Advisory Team (PAT) to the July 2015 meeting and opened the meeting with an agenda review.

2. Tom Weis, Division One Project Manager gave the following construction progress report.
   Progress to date:
   • Building pad is complete.
   • Drilled Pier foundations are complete at the building. Those for the outdoor Recreation Court will be accomplished in phase 2.
   • Grade beams and pier caps are in progress at Areas ‘C’ and ‘B’. Northern portion of ‘C’ has been poured. Balance of ‘C’ grade beams and Area ‘B’ grade beams will be completed by 7/31/15.
Underslab plumbing has been completed through entire building.
Underslab electrical rough-in is in progress throughout.

Planned work through August:

- Place floor slab at Areas ‘C’ and ‘B’.
- Commence Structural steel installation. Sequence will be: C, E (2nd level).
- Construct the transformer pad at the Service Yard.

QUESTIONS/ANSWERS:
N/A

ACTION ITEMS:
N/A

WHAT TO EXPECT AT THE NEXT PAT MEETING:
1. The next PAT meeting will include updates on the construction schedule and define milestone dates.

NEXT PAT MEETING: August 21, 2015 at 11:50 a.m. in the Condit Elementary School Cafeteria.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) calendar days, the minutes will be assumed to be accurate.

Sincerely,

Steven Gee
Project Manager
HISD – Construction & Facility Services
3200 Center Street, Houston, TX 77007
Phone: (713) 556-9261
Email: sgee@houstonisd.org