



**Minutes**  
**2012 Bond Project Advisory Team (PAT) Meeting**  
**Condit Elementary School**

**MEETING #:** 31

**LOCATION:** Condit Elementary School

**DATE / TIME:** August 21, 2015 at 11:50 a.m.

**ATTENDEES:** (those marked with a check were present)

<input checked="" type="checkbox"/>	Dan Greenberg	Principal	<input checked="" type="checkbox"/>	Lenette Pruetz	IT Manager
<input checked="" type="checkbox"/>	Julia Tamm	Parent	<input type="checkbox"/>	Swati Narayan	Parent
<input checked="" type="checkbox"/>	Michelle Driscoll	Faculty	<input type="checkbox"/>	Princess Jenkins	HISD
<input checked="" type="checkbox"/>	Meg Pieri	Teacher	<input type="checkbox"/>	Eric Ford	HISD
<input type="checkbox"/>	Peggy Chang	Parent/PTO	<input type="checkbox"/>	Tim Kunz	VLK
<input type="checkbox"/>	Sally Reed	Community	<input checked="" type="checkbox"/>	John Nowak	VLK
<input checked="" type="checkbox"/>	Pegi Newhouse	Parent	<input type="checkbox"/>	Fred Bowyer	Community
<input type="checkbox"/>	Sarah Lavine-Kass	Parent	<input checked="" type="checkbox"/>	Lacy Grimm	Asst. Principal
<input checked="" type="checkbox"/>	Keith Robinson	Division One	<input checked="" type="checkbox"/>	Tom Weis	Division One
<input type="checkbox"/>	Todd Lien	VLK	<input checked="" type="checkbox"/>	Steven Gee	HISD

**PURPOSE:** The purpose of this meeting was to update the PAT on the status of construction.

**AGENDA:**

- Receive a Project Update
- What to expect at the next PAT meeting

**DISCUSSION:**

1. Steven Gee, HISD Project Manager, welcomed the Project Advisory Team (PAT) to the August 2015 meeting and opened the meeting with an agenda review.
2. Tom Weis, Division One Project Manager gave the following construction progress report.  
 Progress to date:
  - Areas C and B slab on grade has been poured.
  - First two loads of steel for areas C and E are on site and we will start erection of the steel on Monday, August 24, 2015.
  - Drilled Pier foundations are complete at the building. Those for the outdoor Recreation Court will be accomplished in phase 2.



- Under slab plumbing has been completed through entire building.
- Under slab electrical rough-in is in progress throughout.

Planned work through September:

- Pour floor grade beams in Areas A.
- Continue structural steel installation. Sequence will be: C, E (2<sup>nd</sup> level), B, E (2<sup>nd</sup> level)
- Construct the transformer pad at the Service Yard.

**QUESTIONS/ANSWERS:**

N/A

**ACTION ITEMS:**

N/A

**WHAT TO EXPECT AT THE NEXT PAT MEETING:**

1. The next PAT meeting will include updates on the construction schedule and define milestone dates.

**NEXT PAT MEETING:** September 17, 2015 at 11:50 a.m. in the Condit Elementary School Cafeteria.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) calendar days, the minutes will be assumed to be accurate.

Sincerely,

**Steven Gee**

Project Manager

HISD – Construction & Facility Services

3200 Center Street, Houston, TX 77007

Phone: (713) 556-9261

Email: [sgee@houstonisd.org](mailto:sgee@houstonisd.org)