



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Condit Elementary School

MEETING #: 32

LOCATION: Condit Elementary School

DATE / TIME: September 17, 2015 at 11:50 a.m.

ATTENDEES: (those marked with a check were present)

<input checked="" type="checkbox"/>	Dan Greenberg	Principal	<input checked="" type="checkbox"/>	Lenette Pruetz	IT Manager
<input checked="" type="checkbox"/>	Julia Tamm	Parent	<input type="checkbox"/>	Swati Narayan	Parent
<input type="checkbox"/>	Michelle Driscoll	Faculty	<input type="checkbox"/>	Princess Jenkins	HISD
<input type="checkbox"/>	Meg Pieri	Teacher	<input type="checkbox"/>	Eric Ford	HISD
<input type="checkbox"/>	Peggy Chang	Parent/PTO	<input checked="" type="checkbox"/>	Debbie Crowe	HISD SSO
<input type="checkbox"/>	Sally Reed	Community	<input checked="" type="checkbox"/>	John Nowak	VLK
<input type="checkbox"/>	Pegi Newhouse	Parent	<input checked="" type="checkbox"/>	Fred Bowyer	Community
<input checked="" type="checkbox"/>	Sarah Lavine-Kass	Parent	<input checked="" type="checkbox"/>	Lacy Grimm	Asst. Principal
<input checked="" type="checkbox"/>	Keith Robinson	Division One	<input checked="" type="checkbox"/>	Tom Weis	Division One
<input checked="" type="checkbox"/>	Lacy Grimm	AP	<input checked="" type="checkbox"/>	Steven Gee	HISD

PURPOSE: The purpose of this meeting was to update the PAT on the status of construction.

AGENDA:

- Receive a Project Update
- What to expect at the next PAT meeting

DISCUSSION:

1. Steven Gee, HISD Project Manager, welcomed the Project Advisory Team (PAT) to the September 2015 meeting and opened the meeting with an agenda review.
2. Tom Weis, Division One Project Manager gave the following construction progress report.
 Progress to date:
 - Slab-on-grade is complete in Areas 'B' and 'C'.
 - Structural steel is in place for Areas 'C', 'E' and 'B'.
 - Joists and Deck have been delivered for Areas 'C', 'D' and 'E'.
 - Grade beams and pier caps are in progress at Area 'A'.
 - Under slab plumbing has been completed through entire building.



- Under slab electrical rough-in is complete throughout the building.
- Electrical duct bank is partially complete which allows for Transformer Pad construction.

Planned work through September/October:

- Continue Structural steel and Joist and Deck installation.
- Construct the transformer pad at the Service Yard.
- Commence with exterior wall framing and sheathing.
- Prepare roof decks for roofing activities.

QUESTIONS/ANSWERS:

32.01 Does the crane ever carry steel over the temporary classroom buildings located near the construction site? *All crane movement over the temporary buildings are conducted when the buildings are completely empty during non-school hours. (Project Manager)*

ACTION ITEMS:

N/A

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. The next PAT meeting will include updates on the construction schedule and define milestone dates.

NEXT PAT MEETING: October 29, 2015 at 11:50 a.m. in the Condit Elementary School Cafeteria.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) calendar days, the minutes will be assumed to be accurate.

Sincerely,

Steven Gee

Project Manager

HISD – Construction & Facility Services

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