



## Minutes 2012 Bond Project Advisory Team (PAT) Meeting Condit Elementary School

**MEETING #:** 34

**LOCATION:** Condit Elementary School

**DATE / TIME:** November 11, 2015 at 11:50 a.m.

**ATTENDEES:** (those marked with a check were present)

<input checked="" type="checkbox"/>	Dan Greenberg	Principal	<input checked="" type="checkbox"/>	Lenette Pruetz	IT Manager
<input type="checkbox"/>	Julia Tamm	Parent	<input type="checkbox"/>	Swati Narayan	Parent
<input type="checkbox"/>	Michelle Driscoll	Faculty	<input checked="" type="checkbox"/>	Princess Jenkins	HISD
<input type="checkbox"/>	Meg Pieri	Teacher	<input checked="" type="checkbox"/>	Sizwe Lewis	HISD
<input type="checkbox"/>	Peggy Chang	Parent/PTO	<input checked="" type="checkbox"/>	Debbie Crowe	HISD SSO
<input checked="" type="checkbox"/>	Sally Reed	Community	<input checked="" type="checkbox"/>	John Nowak	VLK
<input checked="" type="checkbox"/>	Pegi Newhouse	Parent	<input type="checkbox"/>	Fred Bowyer	Community
<input type="checkbox"/>	Sarah Lavine-Kass	Parent	<input type="checkbox"/>	Dwight Wilson	HISD
<input checked="" type="checkbox"/>	Keith Robinson	Division One	<input checked="" type="checkbox"/>	Tom Weis	Division One
<input checked="" type="checkbox"/>	Lacy Grimm	AP	<input checked="" type="checkbox"/>	Steven Gee	HISD

**PURPOSE:** The purpose of this meeting was to update the PAT on the status of construction.

**AGENDA:**

- Receive a Project Update
- What to expect at the next PAT meeting

**DISCUSSION:**

1. Steven Gee, HISD Project Manager, welcomed the Project Advisory Team (PAT) to the November 2015 meeting and opened the meeting with an agenda review.
2. Tom Weis, Division One Project Manager gave the following construction progress report.  
Progress to date:
  - Structural steel for Area A is complete. All structural steel and joists are complete.
  - Metal roof deck is near completion.
  - Second level concrete deck is complete.
  - Metal stud framing and sheathing continues to progress.
  - The exterior weather barrier is in progress.
  - Masonry veneer has commenced.



- Interior wall framing is in progress.
- Mechanical, Electrical and Plumbing rough-in continues to progress.

Planned work through December:

- Weather barrier and Masonry veneer to continue.
- Commence with roofing system following completion of second level masonry at certain areas.
- Continue rough-in of Mechanical, Electrical and Plumbing.
- Continue with interior wall framing.
- Prepare to commence portions of the site development for future parking lot construction.

**QUESTIONS/ANSWERS:**

N/A

**ACTION ITEMS:**

N/A

**WHAT TO EXPECT AT THE NEXT PAT MEETING:**

1. The next PAT meeting will include updates on the construction schedule and define milestone dates.

**NEXT PAT MEETING:** January 28, 2016 at 11:50 a.m. in the Condit Elementary School Cafeteria.

Please review the meeting minutes and submit any changes or corrections to the author.  
After five (5) calendar days, the minutes will be assumed to be accurate.

Sincerely,

**Steven Gee**

Project Manager

HISD – Construction & Facility Services

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