



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Condit Elementary School

MEETING #: 35

LOCATION: Condit Elementary School

DATE / TIME: December 17, 2015 at 11:50 a.m.

ATTENDEES: (those marked with a check were present)

<input checked="" type="checkbox"/>	Dan Greenberg	Principal	<input checked="" type="checkbox"/>	Lenette Pruetz	IT Manager
<input checked="" type="checkbox"/>	Julia Tamm	Parent	<input type="checkbox"/>	Swati Narayan	Parent
<input checked="" type="checkbox"/>	Michelle Driscoll	Faculty	<input type="checkbox"/>	Princess Jenkins	HISD
<input checked="" type="checkbox"/>	Meg Pieri	Teacher	<input type="checkbox"/>	Sizwe Lewis	HISD
<input type="checkbox"/>	Peggy Chang	Parent/PTO	<input checked="" type="checkbox"/>	Debbie Crowe	HISD SSO
<input type="checkbox"/>	Sally Reed	Community	<input checked="" type="checkbox"/>	John Nowak	VLK
<input checked="" type="checkbox"/>	Pegi Newhouse	Parent	<input type="checkbox"/>	Fred Bowyer	Community
<input type="checkbox"/>	Sarah Lavine-Kass	Parent	<input checked="" type="checkbox"/>	Dwight Wilson	HISD
<input checked="" type="checkbox"/>	Keith Robinson	Division One	<input checked="" type="checkbox"/>	Tom Weis	Division One
<input checked="" type="checkbox"/>	Lacy Grimm	AP	<input checked="" type="checkbox"/>	Steven Gee	HISD

PURPOSE: The purpose of this meeting was to update the PAT on the status of construction.

AGENDA:

- Receive a Project Update
- What to expect at the next PAT meeting

DISCUSSION:

1. Steven Gee, HISD Project Manager, welcomed the Project Advisory Team (PAT) to the December 2015 meeting and opened the meeting with an agenda review.
2. Tom Weis, Division One Project Manager gave the following construction progress report.
 Progress to date:
 - Metal roof deck is complete.
 - Stairs are in place.
 - Metal stud framing and sheathing continues to progress to Area A.
 - The exterior weather barrier is in progress.
 - Masonry veneer continues to progress.
 - Mechanical units and ductwork, Electrical and Plumbing rough-in continues to progress.
 - Roofing has commenced at Area C.



Planned work through December/January:

- Weather barrier and Masonry veneer to continue.
- Continue rough-in of Mechanical, Electrical and Plumbing.
- Continue roofing system.
- Commence with installation of windows.

QUESTIONS/ANSWERS:

N/A

ACTION ITEMS:

N/A

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. The next PAT meeting will include updates on the construction schedule and define milestone dates.

NEXT PAT MEETING: January 28, 2016 at 11:50 a.m. in the Condit Elementary School Cafeteria.

Please review the meeting minutes and submit any changes or corrections to the author.
After five (5) calendar days, the minutes will be assumed to be accurate.

Sincerely,

Steven Gee

Project Manager

HISD – Construction & Facility Services

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