Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Condit Elementary School

MEETING #: 35
LOCATION: Condit Elementary School
DATE / TIME: December 17, 2015 at 11:50 a.m.

ATTENDEES: (those marked with a check were present)

- Dan Greenberg  Principal
- Julia Tamm  Parent
- Michelle Driscoll  Faculty
- Meg Pieri  Teacher
- Peggy Chang  Parent/PTO
- Sally Reed  Community
- Pegi Newhouse  Parent
- Sarah Lavine-Kass  Parent
- Keith Robinson  Division One
- Lacy Grimm  AP
- Lenette Pruett  IT Manager
- Swati Narayan  Parent
- Princess Jenkins  HISD
- Sizwe Lewis  HISD
- Debbie Crowe  HISD SSO
- John Nowak  VLK
- Fred Bowyer  Community
- Dwight Wilson  HISD
- Tom Weis  Division One
- Steven Gee  HISD

PURPOSE: The purpose of this meeting was to update the PAT on the status of construction.

AGENDA:
- Receive a Project Update
- What to expect at the next PAT meeting

DISCUSSION:
1. Steven Gee, HISD Project Manager, welcomed the Project Advisory Team (PAT) to the December 2015 meeting and opened the meeting with an agenda review.

2. Tom Weis, Division One Project Manager gave the following construction progress report.

   Progress to date:
   - Metal roof deck is complete.
   - Stairs are in place.
   - Metal stud framing and sheathing continues to progress to Area A.
   - The exterior weather barrier is in progress.
   - Masonry veneer continues to progress.
   - Mechanical units and ductwork, Electrical and Plumbing rough-in continues to progress.
   - Roofing has commenced at Area C.
Planned work through December/January:

- Weather barrier and Masonry veneer to continue.
- Continue rough-in of Mechanical, Electrical and Plumbing.
- Continue roofing system.
- Commence with installation of windows.

QUESTIONS/ANSWERS:
N/A

ACTION ITEMS:
N/A

WHAT TO EXPECT AT THE NEXT PAT MEETING:
1. The next PAT meeting will include updates on the construction schedule and define milestone dates.

NEXT PAT MEETING: January 28, 2016 at 11:50 a.m. in the Condit Elementary School Cafeteria.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) calendar days, the minutes will be assumed to be accurate.

Sincerely,

Steven Gee
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