



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Davis High School

MEETING #: 37

LOCATION: Davis High School

DATE / TIME: April 04, 2016 at 3:45pm

ATTENDEES: (those marked with a check were present)

<input checked="" type="checkbox"/>	Julissa A-Martinez	Principal	<input type="checkbox"/>	Princess Jenkins	HISD
<input type="checkbox"/>	Sizwe Lewis	HISD	<input type="checkbox"/>	Hugo J. Mojica	Visitor
<input checked="" type="checkbox"/>	Machell Blackwell	Visitor-PTO	<input checked="" type="checkbox"/>	Sylvia Wood	HISD
<input type="checkbox"/>	Helen Spencer	HISD	<input checked="" type="checkbox"/>	Rebecca Reyna	GNMD
<input checked="" type="checkbox"/>	Carmen Nuncio	PAT	<input type="checkbox"/>	John Zepeda	JDHAA
<input checked="" type="checkbox"/>	Sandra Barboza	TX Government	<input checked="" type="checkbox"/>	Gloria Montemayor	Visitor
<input checked="" type="checkbox"/>	Louisa Meacham	HISD	<input type="checkbox"/>	John Paul Cortez	JDHS
<input checked="" type="checkbox"/>	Connie Esparza	PAT member	<input checked="" type="checkbox"/>	Diana DuCroz	COH
<input checked="" type="checkbox"/>	Claudia Garza	HISD	<input checked="" type="checkbox"/>	Mark French	IBI Group
<input checked="" type="checkbox"/>	Ariana Campos	TX Government	<input type="checkbox"/>	Arnaldo Hinojosa	Alumni
<input checked="" type="checkbox"/>	Chudi Abajue	IBI Group	<input checked="" type="checkbox"/>	Christopher Fields	Heery/HISD
<input checked="" type="checkbox"/>	Patrick Zadow	IBI Group	<input checked="" type="checkbox"/>	Mario Martinez	PAT member
<input checked="" type="checkbox"/>	Eric Ford	HISD	<input type="checkbox"/>	Kristin Craft	HISD - SSO
<input checked="" type="checkbox"/>	Daniel Bankhead	HISD	<input checked="" type="checkbox"/>	Rosemary Grant	Heery/HISD
<input checked="" type="checkbox"/>	Alex Rios	Alumni	<input checked="" type="checkbox"/>	Rob Block	Ave CDC

PURPOSE: Discuss 2012 Construction Bond updates and Project issues.

AGENDA: (see attached)

DISCUSSION:

1. Rosemary Grant, Project Manager, discussed the abatement and demolition project on the Tackaberry project site, which has been completed. The hydro-mulch (grass) is beginning to grow. The A/E team is currently working on the documentation for the street abandonment process. The construction documents are complete for the new parking lot along Fulton and a pre-proposal meeting is scheduled on April 5, 2016, with prices due from bidders April 13, 2016. After the proposal evaluation process is complete, a selected contractor will be forwarded for approval by the Board of Trustees at the Board Meeting on May 12, 2016. Once the Notice-To-Proceed (NTP) is executed, work will begin; with expected start in June, 2016. Substantial completion for this work is slated for the Fall of 2016.



2. Milestones for the project:
 - a. Fall 2016: Completion of the Parking Lot on Fulton
 - b. Fall & Winter of 2016: Start of the Culinary Arts Addition
3. Rosemary stated that the purpose of this PAT meeting is to review a draft of the Community Meeting presentation that will be presented on April 7th. IBI Group presented the PowerPoint. After the presentation, the PAT reviewed the entirety of the presentation slide by slide.
4. Mark French and Pat Zadow presented the PowerPoint, and discussed items such as the site plan and accessing the site, the renovations to the existing school, and the additions to the campus. They concluded the presentation with the construction stage of the project. The meeting was then opened up for comments and questions.
5. Question: Will the community meeting be held in the Commons? If so, a microphone is recommended. *Yes, and there will be an introduction as to the purpose of the meeting. [It was determined after the meeting to hold the meeting in the Auditorium to ensure the PowerPoint could be seen.]*
6. Question: Can the number of parking spaces be mentioned in the presentation? *Yes, it will be stated during the meeting. Chris Fields added that the number of current spaces will be noted as well.*
7. Question: Does there need to be an explanation of why this meeting is called Community Meeting #1? *Rosemary recommends that this can be addressed in the introduction. Chris feels that the introduction needs to be done by the principal. Principal Alcantar-Martinez agreed and added that was done in the past.*
8. Question: Can we confirm that Wi-Fi will be part of the renovation in the presentation? *IBI Group will look into adding this in the presentation.*
9. There needs to be a comment about where we started two years ago and where we currently are now in the project and how far we have come along, although it is still in Schematic Design. There also needs to be a mention of how the list of needs was done by the campus and the community
10. Question: Can there be a handout of the top ten items that were requested by Davis and the Near Northside Community? *The presentation will be on the HISD's website where the public can view them. Communications General Manager Sylvia Wood added that this presentation will be focusing on what the building will look like and not so much on the details of what is occurring in each space.*
11. The principal stated there needs to be clarification on items such as security. She further described an issue with the card swipe hardware on exterior doors that need to be fixed. *Design General Manager Dan Bankhead suggested that we focus on the highlights of issues.*
12. Question: Will the burglar bars on the Northside of the campus be removed? *IBI Group stated the intent is to remove the bars as they do not seem to have a real purpose.* The principal addressed security for the campus again and added that the track adjacent to the school is in the Spark Park. The



track does not have a fence to separate the school. She wants to know if fencing will be included in the project. *Dan replied that typically when a school has a Spark Park there is some sort of separation from the actual school. He will work with IBI Group to resolve this issue. Subsequent to the meeting, Rosemary met with the HISD Spark Park Project Manager, and was advised that, at this time, Davis High School does not have a Spark Park.*

13. Sylvia will create a handout of items that are a necessity to the campus to be distributed at the community meeting.
14. Question: The legend on the Floor Plan is illegible, can something be done about that? *The point of the floor plan is not to focus on the legend but to understand that there are different activities occurring in the building. Once we are in Design Development we will dive into the spaces.*
15. A PAT member requested the field house be reoriented on the site plan to reflect the actual location on the campus.
16. Another member asked if the walls, ceilings, and lights shown in the renderings will look similar to what is actually constructed. The member complimented how it appears. *IBI Group responded that is the intent.*
17. Question: To bring light into the corridors, will existing classrooms have to be removed? *Yes*
18. A member was confused by the title of a slide versus the rendering of a Learning Center. After an explanation was given, it was suggested that the title be removed.
19. Question: Are the Learning Centers going to continue to have two exits or will there only be one? *IBI Group responded that there should be one exit.*
20. Question: Can we show overhead projectors in the Learning Center? *IBI clarified that instead of overheads, each campus will be getting short-throw projectors that are mounted on the wall. These will be illustrated in the Design Development stage.*
21. Question: Are we doing anything on the fields? *There is nothing planned for the fields. The fields were addressed in the last bond. Rosemary did point out that the locker rooms will be renovated.*
22. The principal mentioned that she put in a work order for the skylight in the commons to be cleaned. It has not been done. She would like help if someone from HISD in the meeting to assist with this request. *Dan Bankhead reached out to HISD M&O Dept. during the meeting asking for the status of this work.*
23. Rosemary informed the attendees that the campus has been meeting with a foodservice consultant to develop the new culinary lab.
24. Question: Will the Quitman entrance be the front entrance of the school? *Yes, it will be the main entry. The Morris Entry is only for student drop off. Visitors, as well as students that are late to school, will enter into the Quitman Entry of the school.*



25. The Fine Arts Director is currently evaluating the Fine Arts space.
26. Question: Where will students and staff be located during the construction phase? *The students will stay on campus and there will be sub stages during construction that will be coordinated with the District and the Contractor. There is a possibility that a few portables will be placed in the new parking lot to accommodate 100-200 students.*
27. Question: Will athletics be on campus during construction? *That is the intention; however, a portion of the field/track may be used for staging, contractor parking and offices during construction.*
28. Rosemary asked the group if they are pleased with what they have seen presented. *The response was a unanimous "yes".*
29. Question: Will HISD gather comments on the boards from the community. *Yes, there will be feedback cards that people can fill out.*
30. A PAT member would like to see the comments from the community at the next PAT meeting. *Dan responded by saying the comments from the community meeting will be reviewed during the next meeting.*
31. The principal is concerned about the operable windows around the campus. They pose a security issue and would like new windows that are fixed. She also would like to repair the brick that is missing on the north side of the campus. *IBI Group is aware of the issue and are devising ways to resolve it.*
32. Rosemary informed the group that the changes requested will be made for the Community Meeting. She stated the time of the community meeting. The next PAT meeting will be on May 16, 2016. Since no other questions were asked, the meeting was adjourned.

ACTION ITEMS:

Review and answer any questions not addressed in the meeting.

NEXT PAT MEETING: Monday, May 16, 2016 @ 3:45 p.m. Davis HS Library.

Please review these meeting minutes and submit any corrections or suggested changes to the project manager. After five (5) calendar days from posting, the minutes will be assumed to be accurate.

Sincerely,

Rosemary Grant
Program Manager
HISD – Construction & Facility Services
3200 Center Street, Houston, TX 77007
Phone: (713) 556-9257
Email: rgrant3@houstonisd.org