



Project Advisory Team Meeting Minutes

Davis High School

MEETING NO.: 011

LOCATION: Davis High School

DATE / TIME: April 9, 2014, 3:45 pm

ATTENDEES: Julissa Alcantar-Martinez, Principal; Mark French, Bay-IBI; Princess Jenkins, HISD-Facility Planning; Troi Taylor, HISD-Program Manager; Mario Martinez, Alumni; Carmen Nuncio, Community Member; Halee Porter, Teacher/Magnet Coordinator; Louise Meacham, Teacher; Connie Esparza, Community Member; Alex Rios, Alumni; Jonathan Ruppert, School Culinary Arts Teacher; Eric Ford, HISD Facility Design; Duane Clark, Assistant Principal; Bryan Lozano, Audio/Video Instructor; Mike Porter, Teacher & Athletic Director; Louis Hernandez, Teacher & Coach; Emily Cole, Community Member; Sandra Reyna, Teacher; Chudi Abajue, Bay-IBI; Machell Blackwell, Marshall PTO/Volunteer; Timothy Richardson, Band Teacher

PURPOSE: Review and provide feedback on the proposed "Working Draft" of the Educational Specifications for Davis High School.

AGENDA ITEMS:

- Provide update on the current status of the project
- Present draft Educational Specification and receive feedback
- What to Expect at the Next PAT Meeting

NOTES:

Discussion

1. Troi Taylor, HISD Program Manager, reemphasized the need for the PAT to provide feedback on the various Davis HS departments. Princess Jenkins, HISD Facilities Planner, will incorporate the feedback into a working draft that the Architect will use to develop a design direction - the design concept that will be the framework of the new/renovated building).
2. Ms. Jenkins presented the "Working Draft" of the Educational Specifications for feedback. The expectation is that she will prepare a revised document that incorporates all feedback received from the meeting.
3. The PAT noted the following concerns:
 - a. The existing and the planned locker rooms are undersized. Is there a way to reduce the adjacent lobby size to increase the square footage of the locker rooms?
 - i. Action: Princess will develop scenarios to expand the locker room that will be included in the revised "Working Draft" Educational Specifications for PAT comment.
 - b. The PAT is concerned that the Charrette will include incomparable high schools (Yates, Lamar, and Bellaire) that are receiving more money to renovate and expand their schools.
 - i. Response: The goal of the Charrette is to focus on 21st Century attributes (flexible furniture, moveable walls for extended learning, technology

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improvements, energy efficient and sustainable buildings, etc.). Each school shares common constraints of limited real estate for expansion, renovation unknowns due to aged existing conditions, and the need to phase the construction due to the students remaining onsite. Although the projects have different total budgets, the buildings share common design challenges. Additionally, all four projects' budgets were developed using the same square footage and financial formulas.

- c. The PAT is concerned that the current space program doesn't give them the spaces needed to replace the square footage in the current Davis HS facility.
 - i. Action: Ms. Jenkins, along with the Architect, will analyze the space requirements to ensure programmatic needs are addressed in the new facility.
 - ii. The PAT is concerned that the Charrette is being expedited in a manner not consistent with the best interests of Davis HS. The initially proposed Charrette has been postponed. New dates are being considered to ensure that the timing meets the need for the PAT participants.

What to Expect Next PAT Meeting

1. The goal of the next meeting is to review the revised "Working Draft" of the Educational Specifications, prepare for the Design Charrette, and agree on a Summer 2014 PAT meeting schedule.

ACTION ITEMS:

- 11.01 Provide a breakdown of the project construction budget. (Program Manager)
- 11.02 Confirm whether the CTE – STEM: Robotics space (currently 1,800 square feet) can be shared with another school department to optimize the building space. (Davis HS PAT)
- 11.03 Revise "Working Draft" Educational Specifications to reflect comments from PAT (Facilities Planner)

NEXT MEETING: The next PAT Meeting will occur on Monday, April 21, 2014 at 3:45pm.

Please review the meeting minutes and submit any changes or corrections to Troi Taylor. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Troi Taylor

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