



Project Advisory Team Meeting Minutes

Davis High School

MEETING NO.: 012

LOCATION: Davis High School

DATE / TIME: April 21, 2014, 3:45 pm

ATTENDEES: Julissa Alcantar-Martinez, Principal; Mark French, Bay-IBI; Princess Jenkins, HISD-Facility Planning; Troi Taylor, HISD-Program Manager; Janine McCollin, LOTE Teacher; Patrick Zadow, Bay-IBI; Carmen Nuncio, Community Member; Halee Porter, Teacher/Magnet Coordinator; Eric Jimenez, Band Teacher; Louise Meacham, Teacher; John Jacob, JROTC Teacher; Connie Esparza, Alumni; Jose Jimenez, Community Member; Sandra Reyna, Teacher; Chudi Abajue, Bay-IBI; Angela Byrd, JROTC Teacher; Bryan Lozano, Audio/Video Instructor; Sunny Stubbs, Theatre Teacher; Eric Ford, HISD Facility Design; Duane Clark, Assistant Principal

PURPOSE: The purpose of this meeting was to review 21st Century design concepts for Davis High School.

AGENDA ITEMS:

- Provide update on the current status of the project
- Review 21st Century design concepts for Davis HS
- Agree on PAT Meeting dates for Summer 2014
- What to Expect at the Next PAT Meeting

NOTES:

Discussion

1. Troi Taylor, HISD Program Manager, noted that the Design Charrette dates are being determined and will be available at the May 19, 2014, PAT Meeting. In the meantime, IBI Architects will continue to analyze the Educational Specifications and explore 21st Century design concepts.
2. Princess Jenkins, HISD Facility Planner, reviewed the Capacity Model to confirm the needs for Davis HS. With feedback from the PAT and Architect, Ms. Jenkins updated the Capacity Model for distribution prior to the next PAT Meeting.
3. The school's targeted square footage is 238,000. The current Space Requirements in the Working Draft of the Educational Specifications are over that target by 3,700 square feet.). The PAT, with guidance from the Ms. Jenkins and IBI Architects, will work collaboratively to reach the targeted square footage.
4. IBI Architects briefly presented an analysis of the site that identified known challenges and opportunities for the existing Davis High School site. The information will be presented in greater detail at the next PAT Meeting.

What to Expect Next PAT Meeting

1. IBI Architects will present a detailed site analysis. Additionally, the PAT will provide feedback on areas that can be reduced to reach the targeted 238,000 square feet.

ACTION ITEMS:

- 12-001 Develop ideas to reduce the square footage down to the targeted 238,000 square feet. (Davis HS PAT)
- 12-002 Develop detailed site analysis (IBI Architects)

NEXT PAT MEETING: The next PAT Meeting will occur on Monday, May 19, 2014 at 3:45pm.

Please review the meeting minutes and submit any changes or corrections to Troi Taylor. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Troi Taylor

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