



## Minutes 2012 Bond Project Advisory Team (PAT) Meeting Northside High School

**Meeting #:** 49  
**LOCATION:** Northside (Davis) High School  
**DATE / TIME:** December 11, 2017 at 3:45 PM  
**ATTENDEES:** *(those marked with a check were present)*

<input checked="" type="checkbox"/>	Cecilia Gonzales	Principal	<input checked="" type="checkbox"/>	Holly Huffman	HISD
<input type="checkbox"/>	Steven Gutierrez	Area Supt-NW	<input checked="" type="checkbox"/>	Andreas Peoples	HISD
<input checked="" type="checkbox"/>	Diego Linares	HISD SSO	<input checked="" type="checkbox"/>	Sizwe Lewis	HISD
<input checked="" type="checkbox"/>	Victor Okoli	HISD AP, Dean	<input checked="" type="checkbox"/>	Dwight Wilson	HISD
<input type="checkbox"/>	John Paul Cortez	HISD A.P.	<input checked="" type="checkbox"/>	Robert Trabanino	IBI Group
<input type="checkbox"/>	Connie Esparza	PAT member	<input checked="" type="checkbox"/>	Chudi Abajue	IBI Group
<input checked="" type="checkbox"/>	Carmen Nuncio	PAT	<input checked="" type="checkbox"/>	Mark French	IBI Group
<input checked="" type="checkbox"/>	Mario Martinez	Alumni	<input type="checkbox"/>	Patrick Zadow	IBI Group
<input checked="" type="checkbox"/>	Arnaldo Hinojosa	Alumni	<input checked="" type="checkbox"/>	Gary Whittle	Heery/HISD
<input type="checkbox"/>	Alex Rios	Alumni	<input checked="" type="checkbox"/>	Vladimir Naranjo	Heery/HISD
<input type="checkbox"/>	Emily Cole	Community	<input checked="" type="checkbox"/>	Rosemary Grant	Heery/HISD
<input checked="" type="checkbox"/>	Machell Blackwell	Northside PTO	<input checked="" type="checkbox"/>	Ernest Crawford	Heery/HISD
<input type="checkbox"/>	Cynthia Reyes Revilla	Avenue CDC	<input checked="" type="checkbox"/>	Barclay Pittman	S&P
<input checked="" type="checkbox"/>	Ariana Campos	Rep. Farrar's	<input checked="" type="checkbox"/>	Wayde Troxler	S&P
<input type="checkbox"/>	Rebecca Reyna	GNMD	<input checked="" type="checkbox"/>	Tyler Bayless	S&P
<input type="checkbox"/>	Diana DuCroz	COH	<input checked="" type="checkbox"/>	Cecilia Bunnell	S&P
<input checked="" type="checkbox"/>	Louisa Meacham	HISD	<input checked="" type="checkbox"/>	Mike Silhavy	S&P
<input checked="" type="checkbox"/>	Rosa Giron	HISD	<input checked="" type="checkbox"/>	M. Sofie Smith	Community
<input checked="" type="checkbox"/>	Jennifer Douglas	HISD	<input checked="" type="checkbox"/>	Bianca DeLaGarza	Community

**PURPOSE:** Discuss 2012 Bond updates and issues.

**AGENDA:** *(see attached)*

**DISCUSSION:**

1. Rosemary Grant, Project Manager, opened the meeting by thanking everyone for their attendance and introduced new members: Vladamir Naranjo, Sr. Project Manager, Heery Int., who will discuss today's scheduled walk through of the third floor and Diego S. Linares, School Support

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Officer, who introduced new Principal Cecilia Gonzalez. Mr. Linares thanked everyone for their attendance, stating the construction has been a long process, and he is here to push it forward. Principal Gonzales thanked everyone and said she was excited to be here. She stated that she had reviewed the plans, toured the construction, and was confident it would be a great final product for their students.

2. R. Grant moved to the next agenda item: construction update by Sattterfield & Pontikes. She reintroduced Wayne Troxell, Project Superintendent and Cecilia Bunnell, Project Manager.
  - A. Wayne provided the following status on the third floor, B & C areas, which are finishing up to turn the classrooms over to the students on January 8, 2018. Ceilings and flooring are complete with final paint touchups ongoing; toilet fixtures are being installed in the restrooms; doors and hardware will be delivered next week for installation; and classroom furniture fixtures & equipment (FFE) will begin delivery tomorrow.
  - B. Also in Area G – Culinary Addition is ongoing and will be turned over in spring 2018. Site work will finish up the same time as Culinary, towards the summer.
  - C. Wayne responded to several members' questions:
    1. The current B3 & C3 area under construction will become occupied by teachers' packed boxes and FFE during the winter break beginning December 22, 2018.
    2. Construction will start on the other half of the third floor, January 2018.
    3. Wayne stressed that we are following the same schedule put together with the previous administration. The 1978 construction and first floor will follow the scheduled phasing, starting late summer 2018. Once the third floor is complete the entire second floor will be done in the scheduled phasing sequence.
3. Carmen Nuncio asked about the frequency of PAT meetings, and Gary Whittle responded that during construction PAT meetings are held quarterly. The 4<sup>th</sup> quarter meeting date would have fallen during Thanksgiving week, and it was determined to hold the meeting in December to allow for the walk through and to include the new Principal.
4. Mario Martinez asked where we are on budget. R. Grant responded that the project is on budget and there is a contingency in the contract for some unforeseen conditions. Gary Whittle emphasized that portions of unforeseen conditions, such as additional abatement and grease duct rerouting, are being credited against a district wide contingency fund.
5. An update followed on the ground-breaking event that has since been changed to a Milestone Celebration.
  - A. Holly Huffman, HISD Communications explained that there are several options: beam signing, wall signing, ceiling signing, all with the same involvement as a ground-breaking event with same speakers and community. Typically, high schools showcase student leadership with a theme signing of students present during construction.
    1. Ms. Huffman replied to Ms. Nuncio's question about length of time involved. Typically, it takes four to six weeks to coordinate an event with invitations, programs, and coordination with leadership.
  - B. Mr. Linares suggested that with Principal Gonzales now involved, we can move forward with a vision, that meets expectations of the principal, students and community. He also stated that HISD has a planning manual available.



1. Ms. Huffman will meet with Principal Gonzales and will provide support and coordination as liaison with the Trustee and Superintendent to confirm their availability. Currently, the best availability is end of February to beginning of March.
  2. Communications and emails will be by Principal Gonzales.
6. R. Grant identified the proposed path to the third floor for the tour and introduced Vladimir Naranjo who summarized what to expect during the walk. Beginning on the west end, members will see the existing classrooms to compare to the new 21<sup>st</sup> Century renovations on the east end.
7. The next quarterly PAT meeting will be on March 22, 2018.
8. Before commencing the tour, a discussion was held regarding installation of canopies from the portable building across the fire lane drive (formerly Tackaberry St.), which would then connect to the existing school. The design team explained that multiple options had been considered to provide for the canopy, but crossing a fire lane would not be COH code compliant. School personnel proposed using temporary removable tents only on rain dates. The design team stated this option is up to the school operations.
9. Following the walk, various comments from PAT members were positive. It was stated that the PAT members appreciated the renovations and liked what was presented. There were several items of discussion that would be followed up by the design team. Please see the attached comments shown on the HISD News Blog
- A. Attachment for your review: Floor plan of third floor tour

**ACTION ITEM (S):**

Principal Gonzales, PAT Members and interested Alumni will plan a Milestone Event to be held at the end of February or early March 2018.

**NEXT PAT MEETING:** Thursday, March 22<sup>nd</sup>, 2018 @ 3:45 pm Northside HS.

Sincerely,

Rosemary Grant  
Project Manager  
HISD – Construction Services  
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**Agenda**  
**2012 Bond Project Advisory Team (PAT) Meeting**  
**Northside High School**

**Monday, December 11, 2017 at 3:45 PM**

**Second Floor “Library”**

**Agenda:**

1. Welcome PAT Members and Introductions of Visitors
2. Introduction of Mrs. Cecilia Gonzalez
  - A. Comments by Mrs. Cecilia Gonzalez
3. Construction Timeline Update by Satterfield & Pontikes
4. Timeline for future groundbreaking ceremony
5. Escort PAT members to visit areas:
  - A. Third Floor – East: renovations of new fourteen (14) classroom – turn over during Winter Break
  - B. Second floor – corridor access only to Culinary Addition- turn over March 2018
6. Next quarterly PAT Meeting date:
  - A. March 2018

