

Project Advisory Team (PAT) Meeting Minutes
DeBakey High School for Health Professions

MEETING NO.: 017

LOCATION: DeBakey High School for Health Professions

DATE / TIME: April 24, 2014, 4:00 pm

ATTENDEES: Agnes Perry, Principal; Mary Hayes, Faculty; Lana Hayes, Library Media Specialist; Steven Gee, HISD Program Manager; Mary Le Johnson, Architect, WHR Architects; Princess Jenkins, HISD Facilities Planning; Mary Hayes, Teacher; Marti George, Staff; Chris Sakin, Teacher; Neda Khan, Teacher; Guy Cooke, CMAR, Barbara Williams, Teacher; Raj Vadlamudi, PTA; Audrey Mendonca, PTA; Hedi Gerstacker, PTA; Greg Lynch, CMAR; Andrew, PTA; Sheryl Ford, Alumni Parent; Dinah Wiafe, Architect, WHR Architects; Pedro Vasquez, Architect, WHR Architects; Natalie Abrameit, Assistant Principal; Marie Bielarowicz, Teacher; Ilba Castro, Teacher; Kedrick Wright, HISD Facilities Design; Elkin Aguilar, WHR Architects; Genia Walker, Parent

PURPOSE: The purpose of this meeting is to provide a design status update for DeBakey High School for Health Professions.

AGENDA:

- Review and Discuss Design Update
- Questions and Answers
- What to Expect at the Next PAT Meeting

NOTES:

Discussion:

1. The focus of this month's PAT is to present latest design and layout considerations. WHR Architects addressed comments from the PTA and a work session with Principal Perry earlier in the week.

2. Site Plan
 - a. Proposed location of the fencing was reviewed. This will be reviewed with HISD Police Department. This includes enclosing the east and west lawn to allow students to be in a protected area before and after school and at lunch time.
Project Manager to verify this strategy is acceptable with HISD Police Department and HISD Construction and Facilities Services as part of the Schematic Design approval.
 - b. A sketch showing a jogging track around student and visitor parking south of the school was presented. This will have to be reviewed with Texas Medical Center (TMC) for viability.
Project Manager to verify this strategy is acceptable with HISD Construction and Facilities Services as part of the Schematic Design approval.
 - c. The PTA representative asked whether the district was able to speak with TMC about the possibility of getting more space to use for student fitness.

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Project Manager to verify this strategy is acceptable with HISD Construction and Facilities Services as part of the Schematic Design approval.

3. Teacher Work Center

- a. Two alternate options for the Teacher Work Centers were reviewed. The PAT prefers the scheme shown on the current drawings. The copy and break areas have been separated from the teacher work area and additional restrooms were added on each floor.

Project Manager to verify if this strategy is acceptable with HISD Construction and Facilities Services as part of the Schematic Design approval.

4. Learning Centers/Extended Learning Spaces and Flex Labs

- a. Principal Perry expressed concern about the number of enclosed learning spaces. There currently are 30 teachers and only 22 Learning Centers. She requested that 3 Flex Labs and 3 Extended Learning Centers be enclosed to accommodate the school's teaching/learning needs.
- b. The PAT requested that operable partitions be deleted between some of the Learning Centers. They noted that large groups will be accommodated using the flex labs and video conference area on level 1.

The Architects have prepared revised floor plans which will be reviewed during the Schematic Design submittal process and a determination made by HISD Construction and Facilities Services on incorporating these requested revisions.

5. The Administrative areas were reviewed. These spaces were reorganized to address the PTA comments and revision requested in a work session with Principal Perry.

6. Progress images of the building exterior were reviewed. Two options for the southeast corner of the top floor of the building were suggested. One option has a glass section facing Pressler that could be blacked out with a curtain or shade. The other option replaced the glass area with metal panels creating a recess for building signage. There was further discussion of options for building signage and school identity. These will have to be identified as alternates since they are currently not affordable within the budget.

7. DeBakey HSHP requested a list of nearby facility locations to see the type of metal panels proposed for the building.

List of locations was sent to the PAT on April 25, 2014.

8. Steven Gee, Program Manager will work with the school to set meeting dates over the summer months. The next PAT meeting will be May 22, 2014, at 4 pm. Other dates suggested are June 26, July 17, and August 21, 2014. The time of day may be changed to allow some PTA members to attend.

9. It was noted that floor plans need to be approved with the Schematic Design submittal for the Design Development Phase to proceed.

Revised plans incorporating suggestions from this meeting were revised overnight and submitted on April 25, 2014. HISD Program Manager to submit with Schematic Design approval.

What to Expect at the Next Meeting:

1. WHR Architects will provide a Design Progress Update for DeBakey High School for Health Professions.

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NEXT PAT MEETING: The next PAT meeting will be held on May 22, 2014 at 4:00 pm.

Please review the meeting minutes and submit any changes or corrections to Steven Gee. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Steven Gee

Program Manager

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