

**Project Advisory Team (PAT) Meeting Minutes
DeBakey High School for Health Professions**

MEETING NO.: 019

LOCATION: DeBakey High School for Health Professions

DATE / TIME: June 26, 2014, 4:00 pm

ATTENDEES: Agnes Perry, Principal; Mary Hayes, Faculty; Lana Hayes, Library Media Specialist; Steven Gee, HISD Project Manager; Mary Le Johnson, Architect, WHR Architects; Princess Jenkins, HISD Facilities Planning; Mary Hayes, Teacher; Marti George, Staff; Neda Khan, Teacher; Lana Coble, CMAR, Tellepsen; Barbara Williams, Teacher; Hedi Gerstacker, PTA; Greg Lynch, CMAR, Tellepsen; Marie Bielamowicz, Teacher; Kedrick Wright, HISD Facilities Design; Johnathan Jackson, PTO; Damien Luviano; Alumni; Auriel Jasper, Student; Zahary Fulce, Student; Christina Gligorova, Student; Jacquelyn Dinh, Student; Amna Ali, Student; Trisa Vo, Student;

PURPOSE: The focus of this month's PAT was Food Service.

AGENDA:

- Presentation from HISD Food Service Department
- Review and Discuss Kitchen and Servery
- Questions and Answers
- What to Expect at the Next PAT Meeting
 - The Next PAT Meeting will be held on July 24, 2014 at 4:00 pm

NOTES:

Discussion:

1. The meeting opened with a presentation by HISD Food Service. They presented statistics on national and HISD food service, regulations, and trends.
2. HISD's focus is on healthy choices, students being able to see the food prepared, the environment, hydration stations, food pods and grab and go and full service options.
3. Students eating the school lunch are required to take 3 of the 5 food groups. Options are being developed to make these choices more inviting for students. The HISD nutritionists are working with local nutritionists and nutrition students to develop new options. Sample healthy foods were served to the group to show new options proposed for the school breakfast and lunch programs.
4. DeBakey currently has 3 lunch periods and would like to have 2 lunch periods in the future. This will mean they will need additional serving lines. Currently there are two lines with four lines being proposed. Two lines will serve traditional foods and two will offer specialty foods catered to the student population.
5. HISD Food Service offered suggestions for "distributed dining" - carts or kiosks might be used to offer students other lunch options. Areas on Level 1, 3, 4 and 5 were proposed. Level 1 was the best received since it would be directly adjacent to the main dining. Level 5 might be another consideration, but storage rooms on this floor cannot be used by food

- service. Level 3 and 4 are not desired. A concern was noted that this would put students who are dining would be too close to students in class.
6. Student thoughts on distributed dining:
 - Dining should be centralized- this is the one time of day to socialize.
 - Dining should be centralized because the lunch period is too short to travel to other areas.
 7. WHR presented the food service area. The PAT suggested that the space could be scaled back because not many students eat school lunch. The Food Service square footage and areas are based on a formula derived from the student population.
 8. The PAT asked about incorporation of the student microwaves. *The design team is looking at the area to the east of the Servery to provide a Café area where microwaves, vending and condiments might be located.*
 9. The configuration of the presentation wall in the Commons was adjusted due to the reconfiguration of the Servery. A screen will now be located at the end of the atrium giving a better view for more students.
 10. Stainless steel grilles have been proposed as a way to close off the Servery after hours. The PAT asked that something be designed to make the Food Service entry wall more attractive. One suggestion was decorative sliding glass doors. *The design team will consider this and provide options at the next PAT meeting.*
 11. An update on the status on conversations with TMC on more land and the proposed parking and jogging trail was requested. *The Project Manager will provide an update on the TMC discussions at a future PAT meeting.*
 12. Principal Perry asked about where the international flags were going to be incorporated. *The design team will present options at the next PAT meeting.*
 13. The PAT requested a list of furniture vendors. Furniture will be selected after the building package is issued. *Project Manager will provide a copy of the vendor list to the PAT when it is available.*

What to Expect at the Next Meeting:

1. Building finishes will be reviewed.
2. An additional user meeting will be scheduled to discuss the science labs.

ACTION ITEMS:

- 19.01 PAT requested an update on the status on conversations with TMC on more land and the proposed parking and jogging trail. (Project Manager)
- 19.02 The PAT requested a list of furniture vendors. Furniture will be selected after the building package is issued. (HISD & Project Manager)

NEXT PAT MEETING: The next PAT meeting will be held on July 24, 2014 at 4:00 pm.

Please review the meeting minutes and submit any changes or corrections to Steven Gee. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Steven Gee

Project Manager
HISD – Construction & Facility Services
3200 Center Street, Houston, TX 77007
Phone: (713) 556-9261
Email: sgee@houstonisd.org

Customer Focused . . . Always Responsive!

Office: 713-556-9299

Fax: 713-676-9582