Minutes
2012 Bond Project Advisory Team (PAT) Meeting
DeBakey High School for Health Professions

MEETING #: 32
LOCATION: DeBakey High School for Health Professions
DATE / TIME: August 20, 2015 at 4:00pm

ATTENDEES: (those marked with a check were present)

- Agnes Perry, Principal
- Barbara Williams, Teacher
- Louise Wong, Parent
- Raj Vadlamudi, PTA
- Chris Saikin, Teacher
- Hedi Gerstacker, PTA
- Ilba Castro, Teacher
- Princess Jenkins, HISD
- Kedrick Wright, HISD
- Cindy Villarreal, WHR
- Greg Lynch, Tellepsen
- Lana Coble, Tellepsen
- Marie Bielamowicz, Teacher
- Bernice Shargey, Dean
- Aubrey Mendonca, PTA
- Mary Hayes, Teacher
- Charlesetta Deason, Community
- Marti George, Staff
- Enrique Sirias, PTA
- Sara Butler, HISD
- Neda Khan, Teacher
- Marla Maharaj, Teacher
- Steven Gee, HISD
- Mary Le Johnson, WHR
- Sizwe Lewis, HISD
- Sara Butler, HISD
- Troi Taylor, TCM
- Doris Rios, Magnet Coordinator
- Lana Hayes, Librarian
- Natalie Abrameit, Asst. Principal

PURPOSE: Discussions focused on updating the PAT on the status of Construction.

AGENDA:
- Receive Project Update.
- What to expect at the next PAT Meeting.

DISCUSSION:
1. Steven Gee, HISD Project Manager, welcomed the Project Advisory Team (PAT) to the August 2015 meeting and opened the meeting with an agenda review.

2. Lana Coble, Tellepsen Builders Project Executive gave the following construction progress report.

   Progress to date:
   - Site utility installation ongoing.
   - All auger cast piles and pile caps have been poured.
   - Drilled Pier foundations are complete at the building.
   - Under slab plumbing has been completed through entire building.
Under slab electrical rough-in is in progress throughout.

Planned work through September:
• Pour floor grade beams in Areas A and B.
• Pour structural slab in Areas A and B.

2. After Tellepsen’s presentation, Mr. Gee opened the floor for questions. Please see section below.

QUESTIONS/ANSWERS:
32:01 When will the IT Department inform the PAT on the technology that will be in the new school? HISD Information Technology (IT) Department is working with the Career and Technology Education (CATE) Department to determine the lab equipment needed for the learning centers. The IT Department will meet with the PAT once the equipment list has been defined. Project Manager will continue to update the PAT. (Project Manager)

32.02 When will the furniture selection process start and when will we see the catalog? HISD Procurement and FF&E are developing the furniture selection process. Once the process is in place FF&E will reach out to the principal to discuss the process. (Project Manager)

ACTION ITEMS:
N/A

WHAT TO EXPECT AT THE NEXT PAT MEETING:
1. Project status update.

NEXT PAT MEETING: Thursday, September 24, 2015 4:00 pm, DeBakey High School Library

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) calendar days, the minutes will be assumed to be accurate.

Sincerely,

Steven Gee
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