Minutes
2012 Bond Project Advisory Team (PAT) Meeting
DeBakey High School for Health Professions

MEETING #: 23

LOCATION: DeBakey High School for Health Professions

DATE / TIME: October 23, 2014, 4:00pm

ATTENDEES: (those marked with a check were present)

- Agnes Perry          Principal
- Barbara Williams     Teacher
- Louise Wong          Parent
- Raj Vadlamudi        PTA
- Chris Saikin         Teacher
- Hedi Gerstacker      PTA
- Ilba Castro          Teacher
- Princess Jenkins     HISD
- Kedrick Wright       HISD
- Elkin Aguilar        WHR
- Greg Lynch           Tellepsen
- Lana Coble           Tellepsen
- Marie Bielamowicz    Teacher
- Bernice Shargey      Dean
- Aubrey Mendonca      PTA
- Mary Hayes           Teacher
- Charlesetta Deason   Community
- Marti George         Staff
- Enrique Sirias       PTA
- Nina Jolivet         Teacher
- Neda Khan            Teacher
- Marla Maharaj        Teacher
- Steven Gee           HISD
- Mary Le Johnson      WHR
- Dinah Wiafe          WHR
- Guy Cooke            Tellepsen
- Troi Taylor          TCM
- Doris Rios           Magnet Coordinator
- Lana Hayes           Librarian
- Natalie Abrameit     Asst. Principal

PURPOSE: Discussion focused on the October 28, 2014 DeBakey High School Community Meeting.

AGENDA:
- Presentation from WHR Architects and Tellepsen Builders
- Questions and Answers
- What to expect at the next PAT Meeting

DISCUSSION:
1. The next Community Meeting is scheduled for October 28, 2014. Tellepsen will lead the meeting and discuss the construction process.
2. A draft of the Community Meeting presentation was reviewed.
   - Project Manager Steven Gee will introduce the team.
   - Principal Agnes Perry will speak about the project process.
   - WHR Architects will review the building design.
   - Tellepsen Builders will:
     - Introduce the construction team
     - Review their experience
Discuss the schedule
Review the site logistics
Review safety
Discuss their MWBE participation

3. The PAT wanted to know more information about the construction team’s ability to provide quality construction. Tellepsen assured the group that providing quality work is paramount and provided examples of measures they will incorporate to insure the quality and safety of the project.

4. Bids have been received on the Demolition package and will be submitted to HISD within the week. The Building Permit package will be issued December 5, 2014.

5. The next PAT meeting will be held on November 20, 2014 and the December meeting will be canceled.

ACTION ITEMS:
N/A

WHAT TO EXPECT AT THE NEXT PAT MEETING:
1. Project status update.

NEXT PAT MEETING: Thursday, November 20, 2014 4:00 pm, DeBakey High School Library

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Steven Gee
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