



Minutes 2012 Bond Project Advisory Team (PAT) Meeting Dowling Middle School

MEETING #: 28

LOCATION: Dowling Middle School Library

DATE / TIME: January 13, 2016 4:30pm

ATTENDEES: (those marked with a check were present)

<input type="checkbox"/>	Guinn, Tynette	Principal	<input type="checkbox"/>	Bankhead, Dan	HISD
<input type="checkbox"/>	Collier, Mona	Faculty	<input type="checkbox"/>	Barrera, Robert	HISD
<input checked="" type="checkbox"/>	Cotter, Thomas	Faculty	<input type="checkbox"/>	Clayton, Clay	HISD
<input checked="" type="checkbox"/>	Douglas, Janet	Faculty	<input checked="" type="checkbox"/>	Wiafe, Dinah	HISD
<input type="checkbox"/>	Humphrey, Shelita	Faculty	<input checked="" type="checkbox"/>	Harris, LaJuan	HISD
<input checked="" type="checkbox"/>	Jackson, Jessica	Faculty	<input checked="" type="checkbox"/>	Hollingsworth, Matisia	HISD
<input checked="" type="checkbox"/>	Harpos, Tahonda	Faculty	<input type="checkbox"/>	Peeples, Andreas	HISD
<input type="checkbox"/>	Henry, Robbi,	Faculty	<input checked="" type="checkbox"/>	Daniels, Terence	Faculty
<input type="checkbox"/>	Johnson, Walter	Faculty	<input checked="" type="checkbox"/>	Scott, Michael	HISD
<input type="checkbox"/>	Veal, Antronette	Faculty	<input type="checkbox"/>	McDowell, Teshana	HISD
<input type="checkbox"/>	Ruiz, Norma	Faculty	<input checked="" type="checkbox"/>	Henry, Robbi	Faculty
<input type="checkbox"/>	Sandifer, Evelyn	Parent	<input type="checkbox"/>	Adam Froelich	Corgan
<input type="checkbox"/>	Sandifer, Dinochi	Student	<input checked="" type="checkbox"/>	Gallegos, Edgar	Corgan
<input type="checkbox"/>	Green, Larry	Councilmember	<input checked="" type="checkbox"/>	Clarkson, Dominique	Faculty
<input checked="" type="checkbox"/>	Harris, Vivian	Community	<input checked="" type="checkbox"/>	Lynch, Jasmine	Faculty
<input checked="" type="checkbox"/>	Scurlock, Linda	Community	<input type="checkbox"/>	Kornberg, Daniel	HKA
<input checked="" type="checkbox"/>	Washington, Willie Ray	Community	<input checked="" type="checkbox"/>	Jacobs, Charles	HKA
<input type="checkbox"/>	Steen, Avery	HISD	<input type="checkbox"/>	Rivera, Victoria	HKA
<input checked="" type="checkbox"/>	Hayes, Cynthia	Faculty	<input type="checkbox"/>	Casteneda, Stephen	Corgan
<input type="checkbox"/>	Vides, Luis	Faculty	<input type="checkbox"/>	Trippi, Joe	Turner Construction
<input checked="" type="checkbox"/>	Randle, Keshia	Faculty	<input type="checkbox"/>	Chue, Loretta	Faculty
<input type="checkbox"/>	Kiser, Jeremy	Faculty	<input type="checkbox"/>		



PURPOSE: The purpose of this meeting was to discuss the HISD furniture, fixtures, and equipment (FF&E) and to provide an overall project update.

AGENDA:

- Introductions
- Review and discuss HISD FF& E process
- Overall Project Update

DISCUSSION:

- Michael Scott, Senior Project Manager for Rice Gardner, welcomed visitors and members to the meeting.
- Mr. Scott presented and attempted to review with the PAT a slide reflective of the HISD's FF& E process.
- The PAT advised that since the slides presented were not in the desired readable format, could the presented be forwarded via email. Mr. Scott confirmed that he will confirm with HISD FF&E and if approved, he will forward out via email to all PAT members.
- One PAT member requested a copy of meeting minutes for the October PAT meeting. Mr. Scott confirmed that he would forward immediately via email.
- Mr. Scott also provided the PAT with an overall project update relative to subcontractor proposals received by the incumbent construction manager at risk(CMAR), status of building permit, final costs scheduled to be provided by CMAR, and potential construction start date. He also advised of the possibility of having a special PAT meeting to provide an update on costs, if necessary tentatively for 1/27/2016. If this meeting is necessary, he advised that PAT members would be notified no later than 1/22/2016.

QUESTIONS/CONCERNS

- 1) Can the FF& E presentation be provided via email? Mr. Scott confirmed that once approved by HISD, he would forward via email.

ACTION ITEMS:

28-01 Overall Project Update – CMAR GMP

NEXT PAT MEETING: Wednesday, February 10, 2016 at 4:30 pm, Dowling Middle School Library



Please review the meeting minutes and submit any changes or corrections to the author.
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Michael J. Scott
Senior Project Manager
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Email: mScott14@houstonisd.org