



Project Advisory Team Meeting Minutes
Dowling Middle School

MEETING NO.: 006

LOCATION: Dowling Middle School Library

DATE / TIME: January 16, 2014, 4:00 pm

ATTENDEES: Evette Colbert, DMS-Dance; LaJuan Harris, HISD-Facilities Planning; Vivian Harris, Community Member; Favia Henry, DMS-Dance; Shontisa Hurst, DMS-reading; Charles Jacobs, Harrison Kornberg; Walter Johnson, DMS-Physical Education-Athletics; Muriel Jones, DMS-magnet Coordinator; Jerald Montgomery, DMS-Assistant Principal; Josefa Olivares, DMS-Principal; Linda Scurlock, Community Member; Antronette Veal, DMS-Theatre; Willie Ray Washington, Community Member; Kori Weathers, DMS-Math; Mike Woods, Rice & Gardner, Sr. Project Manager.

PURPOSE: The purpose of this meeting was to continue the planning process for the new Dowling Middle School.

AGENDA ITEMS:

- Introductions
- Review Space descriptions
- What to expect at the next Project Advisory Team meeting.

NOTES:

1. Conflicts with the PAT schedule were discussed and the meeting date for future PAT meetings will be the second Wednesday of the month, beginning with February 12, 2014.
2. The opportunity to visit Salyards Middle School was presented. The proposed Jan 29th date was not available to many attendees. An alternate date will be proposed.
3. The PAT was divided into groups by department to review space requirements. Following discussions within the departments, edited space requirement documents were collected. They will be reviewed and compiled by Facilities Planners.

ACTION ITEMS:

- 6.01 Set up site tour at Salyards Middle School (Facilities Planners)
- 6.02 If necessary to complete the educational specifications, schedule an additional meeting prior to the next regularly scheduled PAT. (Facilities Planners)

NEXT MEETING: Wednesday February 12, 2014, 4:00 pm

Please review the meeting minutes and submit any changes or corrections to Mike Woods.
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,



Mike G. Woods
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