



Project Advisory Team Meeting Minutes

Dowling Middle School

MEETING NO.: 013

LOCATION: Dowling Middle School Library

DATE / TIME: July 23, 2014, 2:00 pm

ATTENDEES: LaJuan Harris, HISD-Facilities Planning; Vivian Harris, Community Member; John Haskew, Corgan/ Harrison Kornberg; Eric Horstman, Corgan/ Harrison Kornberg; Charles Jacobs, Harrison Kornberg; Linda Scurlock, Community Member; Regina Stamatiou, Corgan/ Harrison Kornberg; Willie Ray Washington, Community Member; Mike Woods, Rice & Gardner, Sr. Project Manager.

PURPOSE: The purpose of this meeting was to provide community members unable to attend the previously scheduled PAT an opportunity to review progress.

AGENDA ITEMS:

- Introductions
- Review of schematic design floor plans.
- Review of comments from the previous PAT meeting.
- What to expect at the next PAT.

NOTES:

1. The project was presented in reprise to the most recent previous PAT held on Wednesday July 9, 2014.
2. The results of the Design Charette were summarized identifying the primary components of the resulting conceptual design. Mass models were shown for reference to basic planning concepts of the building and site.
3. HKA presented schematic design sketches which develop design principles of the conceptual design:
 - a. Site utilization incorporates the formal entrance on the west side of the site along Stancliff. Student drop off is off of Stancliff. Bus drop off is from Buxley. Visitor parking on the west side of the site provides access to the theater, gymnasiums and sports fields.
 - b. The floor plan incorporates the basic arrangement of the conceptual design with a large central courtyard with administration on the west side, theater and gymnasiums on the south side, dining commons on the east side and academic areas on the north side of the courtyard.
 - c. The administrative suite is now located totally on the west wing adjacent to the formal entrance and visitor parking.
 - d. The auditorium and gymnasium have distinct entry lobbies. The auditorium lobby is visually identified along the front of the building as well as the south facade. Visual arts and music education are located in the south wing.

- e. The dining commons on the west will serve as student gathering space before and after school. Access will typically be through the courtyard. During in climate weather access can be through the academic corridor.
 - f. The academic areas are separated by grade level with 6th on the 1st floor, 7th on the 2nd floor and 8th on the 3rd floor. Each floor is further grouped in three neighborhoods along the north side of the corridor and with science and support areas along the south side of the corridor.
 - g. The central learning commons identified in the Design Charette did not provide adequate proximity to the neighborhood groups. The learning commons has been distributed into the neighborhoods to allow more direct access and observation for activities in those areas. The concept offered in the design charette which brought light down into the building has been maintained by a series of window areas alternating along the corridor and off each neighborhood.
 - h. Special Education areas are located in the neighborhood closest to the bus drop off.
 - 1. The elevator will presumably be located in this area also accommodating access for the disabled students.
 - 2. The location is more central for maintenance also.
 - i. Tutorial spaces of the Apollo program will be designed like typical learning centers to make them adaptable should the program be discontinued.
 - j. Capacity of the auditorium is 500.
- 4. Mr. Washington noted problems with roofs, slabs and air conditioning systems on other HISD projects. HISD maintains design standards which are vetted by maintenance and design professionals to establish dependable, serviceable systems. Slab design is supported by geotechnical testing of soils on site and field observation of construction. For the 2012 bond program, HISD has secured roofing consultants to engage in the design process and monitor installation.
 - 5. Additional comments from the previous meeting were reviewed. Refer to Meeting Notes 011.
 - 6. The next PAT meeting will review further development of the design and is scheduled for August 13, 2014 at 4pm.

ACTION ITEMS:

- 11.01 Issue previous meeting notes for publication to the district website.
- 11.02 Provide meeting reminders to future PAT meetings.

NEXT MEETING: Wednesday August 13, 2014, 4:00 pm

Please review the meeting minutes and submit any changes or corrections to Mike Woods.

After five (5) days, the minutes will be assumed to be accurate.

Sincerely,



Mike G. Woods
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