



## Minutes 2012 Bond Project Advisory Team (PAT) Meeting Eastwood Academy

**MEETING #:** 15

**LOCATION:** Eastwood Academy Library

**DATE / TIME:** May 5, 2015 4:00pm

**ATTENDEES:** (those marked with a check were present)

<input checked="" type="checkbox"/>	Fendley, Paula	Principal	<input type="checkbox"/>	Bankhead, Dan	HISD
<input type="checkbox"/>	Bell-de la Garza, Ruth	Faculty	<input type="checkbox"/>	Cobb, Kristin	HISD
<input type="checkbox"/>	Conflitti, Celeste	Faculty	<input type="checkbox"/>	Clayton, Clay	HISD
<input type="checkbox"/>	Lewis, Le Var	Faculty	<input type="checkbox"/>	Funk, Dave	HISD
<input type="checkbox"/>	Lira, Brandi	Faculty	<input checked="" type="checkbox"/>	Hollingsworth, Matisia	HISD
<input checked="" type="checkbox"/>	Morales, Brenda	Faculty	<input checked="" type="checkbox"/>	Robert, Myers	HISD
<input checked="" type="checkbox"/>	Soloman, William	Faculty	<input type="checkbox"/>	Peeples, Andreas	HISD
<input type="checkbox"/>	Cardnopel, Maibel	Faculty	<input type="checkbox"/>	Robertson, Sue	HISD
<input type="checkbox"/>	Nugent, Christie	Parent	<input checked="" type="checkbox"/>	Woods, Mike	HISD
<input type="checkbox"/>	Benandes, Leilie	Student	<input checked="" type="checkbox"/>	Roxanne, Sadeghapour	Prozign
<input type="checkbox"/>	Ortiz, Rodrigo	Student	<input type="checkbox"/>	Alan, Sadeghapour	Prozign
<input type="checkbox"/>	Lugo, Rosemary	Student	<input checked="" type="checkbox"/>	Wheeler, Geoffry	Prozign
<input type="checkbox"/>	Solis, Benigno	Student	<input type="checkbox"/>	Walker, David	Comex Const.



**PURPOSE:** This meeting was held to review a schematic design based on the new educational specification.

**AGENDA:**

- Introductions
- Review of revised schematic design plans
- Comments and questions

**DISCUSSION:**

1. Mike Woods, HISD Project Manager welcomed visitors and members to the meeting.
2. Geoff Wheeler, Prosign presented the schematic design incorporating comments:
3. Mr. Wheeler reviewed the amendments made to the plans based on comments.
  - a. Security/access between the Waiting Area and the Administrative Corridor was discussed. The A/E will provide a sketch showing a solution with a door between the two areas.
  - b. Access to the Staff Toilet through the Break Room was discussed. The school and district prefer that the staff toilet open from the corridor
  - c. The door into the Testing Materials Storage will be moved to open out.
  - d. The door to the Adult Shower will be moved to open off of the exit corridor.
  - e. The copy room door will be moved to the north wall, opening outside of the administrative 'secure' area.
4. Principal Fendley requested that the relationship with Spark Park be rebuilt.
5. Principal Fendley expressed concern that the consolidation of the dining commons, stage and gymnasium was a very difficult space to manage. Closing half of the gym for a period before and after lunch raised maintenance staffing and physical education scheduling issues.

**QUESTIONS/ANSWERS**

1. None

**ACTION ITEMS:**

1. A meeting will be arranged next week to review sketches mentioned above.
2. William Soloman ([wsolman@houstonisd.org](mailto:wsolman@houstonisd.org)) will be added to the meeting invitation.

**NEXT PAT MEETING:** Thursday, June 4, 2015 at 2:00 pm, Eastwood Academy Library



Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

**Mike Woods**

Program Manager

HISD – Construction & Facility Services

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