



Project Advisory Team Meeting Minutes

Energy Institute High School

MEETING NO.: 001

LOCATION: Energy Institute High School

DATE / TIME: March 13, 2014, 3:30 pm

ATTENDEES: **Raul Alanis**, Teacher; **Chisom Anyanwu**, Student; **Kae Bruney**, Parent; **Timothy Chung**, Student; **Jillian Estrella**, Teacher; **Rene Flores**, STEM Specialist; **Lori Lambropoulos**, Principal; **Noelle MacGregor**, Dean of Students; **Spencer Mathis**, Teacher; **Anne Papakonstantinou**, Math Specialist (Rice U); **Avin Pasalar**, Student; **Nina Shoae**, Teacher; **Richard Tesson**, Parent; **Sarah Hewitt**, IPAA; **Ramanan Krishnamoort**, EHS Advisory Board/UH; **Amber Farias**, Student; **LaJuan Harris**, HISD-Facilities Planning

PURPOSE: The purpose of this meeting was to focus on establishing the Guiding Principles for the Energy Institute High School which will be used to “test” the decisions that are made throughout the design process.

AGENDA ITEMS:

- Introductions
- Introduction to Facilities Planning, Design, and Construction Process
- Developing Guiding Principles
- What to expect at the next Project Advisory Team Meeting

NOTES:

1. LaJuan Harris, Facility Planner, gave an overview of what the PAT could expect.
 - a. The PAT includes the Principal, teachers, students, parents, and community members. Each group will have a voice in the planning of the new school.
 - b. HISD planners, designers and project managers will be included in the planning process and remain on board to make sure a smooth transition exists for the school to move into the new addition. Facilities maintenance personnel are included in the plan review process to assure that design standards required by the District are met.
 - c. The selection of the architect for the school is underway. A group from the PAT has been asked to participate in the selection of the firm that will design the new school.
 - d. The site for the new school has not been selected.
2. The PAT when asked what should learning look like in the new Energy Institute High School responded with:
 - a. Integration of technology
 - b. Transparency
 - c. Collaborative learning
 - d. Student centered
 - e. Open and friendly spaces
 - f. Hands on learning
 - g. A showcase of students at work
 - h. Corporate presence / Partnership
 - i. Current with trends seen in corporate world
 - j. Environmentally sound
 - k. Mobile spaces
 - l. Flexible

Customer Focused . . . Always Responsive!

- m. Outdoor learning spaces
- 3. What to expect at the next Project Advisory Team Meeting
 - a. PAT will continue to develop the Guiding Principles.
 - b. View and discuss an inspirational video on futuristic ideas.

QUESTIONS / COMMENTS:

- 1. Will HISD accept corporate money to increase the capacity of the school?
- 2. What would be the last date that a corporation can contribute to the new building?
- 3. Can the PAT review the Memorandum of Understanding (MOU) by which the school is operating?

ACTION ITEMS:

- 1-01 Prepare Educational Specification. (HISD Facilities Planning)
- 1-02 Set up date for Design Charrette (HISD Facilities Design)

NEXT MEETING: Thursday, April 10, 2014 @ 3:30 p.m.

Please review the meeting minutes and submit any changes or corrections to LaJuan Harris.
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

LaJuan A. Harris, PMP
Facilities Planner, Facility Planning
HISD – Construction & Facility Services
3200 Center Street, Houston, TX 77007
Phone: (713) 556-9300

Customer Focused . . . Always Responsive!

Office: 713-556-9299

Fax: 713-676-9582