



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Furr High School

MEETING #: 028

LOCATION: Furr High School

DATE / TIME: September 3, 2015 9:30 AM

ATTENDEES: (those marked with a check were present)

	Bertie Simmons
✓	Tracy Clark
✓	Octavio Cantu
✓	Michael Scott
	Fredalina Pieri
✓	Matisia Hollingsworth
	Brad Bell
	Virginia Chaves
✓	Pat Duffie
✓	Eli Ochoa
	Anita Suson
✓	Y.Jones
✓	Edna Fajardo
✓	Cynthia Canty
✓	Rosalba Aguilar
	Trevor Moore
✓	Virginia Guillen
✓	Dora Rios
✓	Marorie Martinez
✓	Katherine Augustine
✓	Andrew Horne

✓	Maria Aguirre
✓	Lurleen Dixon
✓	Carl Johnson
	Rebecca Kiest
✓	Robert Tunnell
✓	Marcos Aguilar
	Sharon Brown
✓	Brad Hooper
✓	David Inglesias
✓	Claudia Lopez
✓	Martha Quintanilla
✓	Maria Martinez
✓	Christopher Melara
✓	Craz Davzs
✓	Mana G. Togo
✓	Pablo Sanchez
✓	Milvia Montalvo
✓	Karnetta Watts
✓	Katherine Augustin
✓	Nishltre Pant
✓	Judith Milvia

PURPOSE: The purpose of this meeting was to provide an update to the Project Advisory Team on the Overall Status of the project and provide an update on the progress to date of the Ongoing Construction Work

AGENDA:

- Introductions
- RGCI – Construction Schedule Update
- PCI – Update on Ongoing Construction Work on Site
- What to expect at the next PAT meeting



DISCUSSION:

- Michael Scott, Senior Project Manager with the Bond Office project team introduced Mr. Robert Tunnell, Project Superintendent with Prime Contractors, Inc. (PCI).
- Mr. Tunnell presented and reviewed with the PAT the updated Project Phasing Plan showing progress to date for same. He also provided Construction Progress Photos of the ongoing Construction Work on site and a 3 Week Look Ahead Schedule.
- Mr. Tunnell confirmed that the last day to park in the Temporary Parking Lot would be 9/30/2015 as this area would then be removed making way for new construction which would eclipse that area.
- The school staff confirmed that the Ground Breaking Ceremony was tentatively scheduled for 10/29/2015. Mr. Scott requested that the school provide a proposed location on site ASAP as not to impede any ongoing construction progress and in an effort to insure a safe ceremony.

QUESTIONS/ANSWERS:

- Next Steps? What to expect at the next Project Advisory Team Meeting:
 - Prime Contractors to provide Construction Update

ACTION ITEMS - (September 3, 2015):

28-01: PCI – Construction Update and Review of Schedule

NEXT PAT MEETING: Thursday, October 1, 2015 @ 9:30 am, Furr High School.
Please review the meeting minutes and submit any changes or corrections to the author.
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Michael Scott
Senior Project Manager
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HOUSTON INDEPENDENT SCHOOL DISTRICT

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