



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Furr High School

MEETING #: 031

LOCATION: Furr High School

DATE / TIME: December 3, 2015 9:30 AM

ATTENDEES: (those marked with a check were present)

✓	Bertie Simmons
✓	Tracy Clark
	Octavio Cantu
✓	Michael Scott
✓	Princess Jenkins
✓	Matisia Hollingsworth
	Brad Bell
	Virginia Chaves
✓	Pat Duffie
	Eli Ochoa
✓	Elvira Ramirez
✓	Jean Obanjo
✓	Edna Fajardo
	Brad Hooper
✓	Rosalba Aguilar
✓	Valdez Santa
✓	Mirssa Regaldo
✓	Dora Rios
✓	Marorie Martinez
✓	Dino Coranado
✓	Michael Love

✓	Maria Aguirre
✓	Lurleen Dixon
✓	Carl Johnson
	Rebecca Kiest
	Robert Tunnell
✓	Xavier Downs
✓	Lin Wong
✓	Maria Trejo
	David Inglesias
✓	Claudia Lopez
✓	Martha Quintanilla
✓	Maria Martinez
✓	Christopher Melara
✓	Craz Davzs
✓	Mana G. Togo
✓	Pablo Sanchez
✓	Milvia Montalvo
✓	Karnetta Watts
✓	Katherine Augustin
✓	Nishltre Pant
✓	Judith Milvia

PURPOSE: The purpose of this meeting was to provide an update to the Project Advisory Team on the Overall Status of the project and provide an update on the progress to date of the Ongoing Construction Work

AGENDA:

- Introductions
- RGCI – Construction Schedule Update
- PCI – Update on Ongoing Construction Work on Site
- What to expect at the next PAT meeting



DISCUSSION:

- Michael Scott, Senior Project Manager with the Bond Office project team introduced Mr. Joseph Mattews, Assistant Project Superintendent with Prime Contractors, Inc. (PCI).
- Mr. Mattews presented and reviewed with the PAT the updated Project Phasing Plan showing progress to date for same. He also provided Construction Progress Photos of the ongoing Construction Work on site and a 3 Week Look Ahead Schedule.
- Dr. Simmons advised that the school would like to possibly add a clinic at some location on site via a container building. She confirmed that the school would be providing basic requirements at the next PAT Meeting. This is an academic program item with HISD's appropriate department to consider feasibility of same.

- **QUESTIONS/ANSWERS:**

- Next Steps? What to expect at the next Project Advisory Team Meeting:
 - Prime Contractors to provide Construction Update

ACTION ITEMS - (December 3, 2015):

31-01: PCI – Construction Update and Review of Schedule

31-02: Furr – Potential School Clinic

NEXT PAT MEETING: Thursday, January 7, 2016 @ 9:30 am, Furr High School.

Please review the meeting minutes and submit any changes or corrections to the author.

After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Michael Scott
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