



**Minutes**  
**2012 Bond Project Advisory Team (PAT) Meeting**  
**Furr High School**

**MEETING #:** 019

**LOCATION:** Furr High School Coffee Shop

**DATE / TIME:** December 4, 2014, 9:30am

**ATTENDEES:**

✓	Bertie Simmons	Principal
✓	Maria Aguirre	Parent Engagement
✓	Tracey Clark	Cust. Serv. Rep
✓	Cornell Gray	Teacher
✓	Carl Johnson	Parent
✓	Fredalina Pieri	Teacher
✓	Christopher Melara	Student
✓	Keandre Osbourne	Student
✓	Marjorie Martinez	Asst. Principal
✓	Craig Davis	Campus Police
✓	Milvia Montalvo	Parent

✓	Gloria Barrera	RGCI
✓	Princess Jenkins	HISD Facilities Planning
✓	Octavio Cantu	ERO Arch.
✓	Matt Wood	KBR
✓	Eli Ochoa	ERO Arch.
✓	Sharon Brown	Faculty
✓	Dustin Fredrickson	RGCI
✓	Charles Griffiths	KBR
✓	C.J. Butler	Community Counselor
✓	Emilia Ochoa	Parent
✓	Tiphaine Shaw	Faculty

**PURPOSE:** This meeting provided an update of the overall project status and upcoming construction.

**AGENDA:**

- ERO Architects and KBR, the Construction Manager at Risk, present the construction phasing
- Update the PAT on progress to date
- What to expect at the next Project Advisory Team meeting

**DISCUSSION:**

1. Gloria Barrera, HISD Project Manager introduced new members of the project team to the group.
2. Charles Griffiths of KBR discussed the phasing of the project along with projected timelines.
3. The temporary parking lot was discussed:



- a. Mr. Griffiths stated that the temporary parking lot is being raised from current grade to address drainage issues.
  - b. Faculty expressed concern about the narrow entrance from Oats St. to the temporary parking lot. Ms. Barrera assured them it would be expanded to accommodate 2-way traffic.
  - c. Ms. Barrera stated that the temporary parking lot will have stripes and wheel stops, as well as a fence around the perimeter. A wood ramp will also be provided from the temporary parking lot to the sidewalk at the back of the school.
  - d. Principal Simmons said that there will be inconveniences while the new building is being constructed and the campus and community would have to be patient.
4. The student/front parking lot will be closed after the Winter break, everyone is to park in the temporary parking lot when they return to work and school on January 5, 2015.
  5. Finish floor elevation of new school will be approximately 3 feet higher than the existing structure according to Mr. Griffiths and the design team.
  6. Mr. Griffiths stated that logistics for construction material and equipment deliveries will be planned to accommodate the educational process and school activities.
  7. Coach Gray mentioned that there is a water leak near the baseball fields that is causing the standing water.
  8. Ground breaking ceremony was tentatively set for the end of January or first of February 2015. Ms. Jenkins will contact HISD Bond Communications and get information for Dr. Simmons.

#### **QUESTIONS/ANSWERS:**

1. PAT member asked about lighting for the temporary parking lot. Jamail and Smith will be asked to provide lighting for the temporary parking lot.
2. Mr. Johnson inquired about signage to advise the community of the upcoming construction. The group discussed various ways to advise the community of the construction including speaking with the neighborhood association, sending flyers home with students and using the school's website.
3. PAT member asked if widening Oates was an option. KBR explained that it is not included in the project at this time.

#### **ACTION ITEMS:**

- 19-1 Pursue permitting for construction (Project Manager)
- 19-2 Address temporary parking lot lighting ( Project Manager and Jamail & Smith)
- 19-3 Address project signage. (KBR)
- 19-4 Demo Portable building (Jamail & Smith)
- 19-5 Request Bond Communications to advise PAT on Ground Breaking ceremony (Jenkins)

#### **WHAT TO EXPECT AT THE NEXT PAT MEETING:**

1. Update on project bidding process
2. Refined construction schedule
3. Construction site update

**NEXT PAT MEETING:** Thursday, February 5, 2015 at 9:30am at Furr High School Coffee House.



Please review the meeting minutes and submit any changes or corrections to the author.  
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Gloria Barrera  
Houston ISD Construction & Facility Services  
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C: All attendees