



**PAT Minutes**  
**2012 Bond Project Advisory Team (PAT) User Meeting**  
**Garden Oaks Montessori**

**LOCATION:** Garden Oaks Montessori

**DATE / TIME:** February 19, 2016, 4:00 pm

**ATTENDEES:** (those marked with a check were present)

✓	Aasletten, Laura	Magnet Coord.
	Atkinson, Michael	PTO/Parent
	Blanco, Rebecca	Teacher
	Carson, Beverly	Teacher
	Cruise, Sarah	Parent
✓	De Alba, Brenda	Community
	Harmon, Gary	Community
	Harmon, Joan	Community
	Judkins, Jeremiah	PTO/Parent
	Knauth, Tonya	Parent
✓	Marcontell, Matt	Parent
	Bankhead, Dan	HISD – Fac. Design
	Funk, Dave	HISD – Fac. Design
✓	Hill, Sherry	Hill, Swart Chu Architects LLC.
	Peter Coleman	B3CI - Proj. Manager
	Danny Struzick	B3CI - Proj. Manager
✓	Esther Omogbehim	HISD CSO
	Kedrick Wright	HISD Design

✓	McCosh, Cheryl	PTO/Parent
	Odinet, Randy	Parent
✓	Pollock, Lindsey	Principal
	Reagan, Debbie	Community
	Reibenstein, Cindy	Community
	Russo, Anna	Community
✓	Santana, David	Teacher
	Tatum, Jay	PTO/Parent
✓	Tatum, Shana	PTO/Parent
✓	Swart, Sam	Hill, Swart Chu Architects LLC.
	Rebecca Kiest	HISD Communications
	Chu, Madeline	Hill, Swart Chu Architects LLC.
	Carlos Garza	B3CI - Proj. Manager
✓	Wingate, Spencer	HISD – Project Manager
	Eghan-Wiafe, Dinah	HISD – Fac. Design
	James Metoyer	HISD- Director
✓	Diana Gibson Johnson	HISD SSO
✓	Jason Spencer	HISD Chief of Staff

**PURPOSE:** The purpose of the meeting was to provide a design progress update.

**AGENDA:**

- Design update

**DISCUSSION:**

1. Spencer Wingate, Senior Project Manager with Rice & Gardner Consultants kicked off the PAT meeting and explained that this meeting’s purpose was to serve as a design update for project.
2. Mr. Sam Swart, of Hill Swart and Chu, presented the design progress:
  - a. Site plan:



- 1.) The new circle drive is longer than the existing drive. A new fence with gates is shown between the bus drive and parking lot. A reconfigured entry is shown from the parking lot to the school.
  - a.) The PAT indicated the need to include a gate from the fence at back of school to Fisher St.
  - b.) The PAT indicated that they would like to delete the fence from around the Kindergarten play structure.
- b. Building A floor plan:
  - 1.) The Building A renovations plan presented included (11) learning centers at 900 SF each, (2) computer repair rooms, a flex lab, a storage room, redesigned new student dining addition, and a new ramp to the existing stage. It was noted that a separate server room would be required for Building A and that it would still need to be designed into the area, most likely from either the smaller computer repair room or storage.
    - a.) A PAT member would like the design team to consider new finishes in the single use toilet rooms in Building A.
    - b.) It was noted that mosquitos are attracted to the student restrooms.
    - c.) The PAT would like to use the larger computer repair room as a classroom. The PAT also requested that a door between computer repair room and the adjacent learning center be added.
    - d.) It was noted that not all the classrooms in Building A would have sinks and that this item is dependent upon existing plumbing locations. The PAT agreed that crossover use of sinks in adjacent classrooms would be acceptable for those rooms without sinks.
    - e.) The PAT requested that a counter with sink be added to the computer repair room.
    - f.) A discussion ensued on whether the new ramp leading to the stage would be better on the east side of the stage as indicated, or on the west side. The consensus was that the location would be better on the south side because of circulation flow.
    - g.) Dr. Pollock would like to see whether or not it was possible to delete the existing wall between A116 and A117, mechanical and storage room, or to provide some other means for the stage lighting control to monitor lighting levels on stage. Currently, no visibility is available between these two spaces. HSC will study this item and provide a recommendation.
  3. The PAT would like the district to consider using LEDs throughout the school.
  4. The PAT would like to have (3) 36" wide tall cabinets for the teachers in the classrooms.
  5. The PAT requested the community presentation to be posted on the HISD website. HSC will forward the file to Mr. Wingate and Dr. Pollock.

**WHAT TO EXPECT AT THE NEXT PAT MEETING:**

1. Design progress update
2. Interior finishes

**NEXT PAT MEETING:** The next PAT meeting will be scheduled for March 11, 2016 at 2:00 p.m. Location: Garden Oaks Montessori.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

**HOUSTON INDEPENDENT SCHOOL DISTRICT**

Construction and Facility Services • 3200 Center Street • Houston, Texas 77007-5909  
[www.HoustonISD.org](http://www.HoustonISD.org) • [www.facebook.com/HoustonISD](http://www.facebook.com/HoustonISD) • [www.twitter.com/HoustonISD](http://www.twitter.com/HoustonISD)



Sincerely,

**Spencer Wingate,**

Program Manager  
Rice & Gardner Consultants Inc.  
6161 Savoy Dr. Ste. 1212 Houston, TX 77036  
Phone: (713) 713.556.9347  
Email: [Spencer.Wingate@ricegardner.com](mailto:Spencer.Wingate@ricegardner.com)