



Minutes
2012 Bond Project Advisory Team (PAT) User Meeting
Garden Oaks Montessori

LOCATION: Garden Oaks Montessori

DATE / TIME: March 11, 2016, 2:00 p.m.

ATTENDEES: (those marked with a check were present)

✓	Aasletten, Laura	Magnet Coord.
	Atkinson, Michael	PTO/Parent
	Blanco, Rebecca	Teacher
	Carson, Beverly	Teacher
✓	Cruise, Sarah	Parent
✓	De Alba, Brenda	Community
	Harmon, Gary	Community
	Harmon, Joan	Community
	Judkins, Jeremiah	PTO/Parent
	Knauth, Tonya	Parent
	Marcontell, Matt	Parent
	Bankhead, Dan	HISD – Fac. Design
✓	Funk, Dave	HISD – Fac. Design
✓	Hill, Sherry	Hill, Swart Chu Architects LLC.
	Peter Coleman	B3CI - Proj. Manager
	Danny Struzick	B3CI - Proj. Manager

	McCosh, Cheryl	PTO/Parent
	Odinet, Randy	Parent
✓	Pollock, Lindsey	Principal
	Reagan, Debbie	Community
	Reibenstein, Cindy	Community
	Russo, Anna	Community
✓	Santana, David	Teacher
	Tatum, Jay	PTO/Parent
✓	Tatum, Shana	PTO/Parent
✓	Swart, Sam	Hill, Swart Chu Architects LLC.
	Walker-Rice, Douglas	RGCI
	Chu, Madeline	Hill, Swart Chu Architects LLC.
	Carlos Garza	B3CI - Partner
✓	Wingate, Spencer	RGCI
	Eghan-Wiafe, Dinah	HISD – Fac. Design
	James Metoyer	HISD- Director

PURPOSE: The purpose of the meeting was to provide a design progress update to the group and to present interior color schemes.

AGENDA:

- Architect’s design update
- Interior color schemes

DISCUSSION:

1. Spencer Wingate, Sr. Project Manager with Rice & Gardner Consultants, kicked off the PAT meeting and explained that the purpose of this meeting was to provide a design progress update for the project.
2. Sam Swart, Principal with Hill Swart Chu Architects LLC., presented updated floor plans:
 - a. New Student Dining addition configuration was expanded slightly to match the exterior walls of the existing building. The PAT agreed with the change.

- b. Two (2) rooms in Building "A" that are adjacent to existing custodian and student restrooms are labeled as learning commons rather than classrooms: The PAT had no objection.
 - c. Mr. Wingate suggested the idea of putting a small sight-light window in the newly combined storage/mechanical room behind the stage. This would allow for visual contact for stage lighting control. Because of the difference in floor finish height, a window will need to be located at an appropriate, matching elevation. The PAT liked the idea of a direct visual connection.
 - d. Administration: The records/file room designation will change with storage room designation adjacent to administrative collaborative work space and will be part of clinic. The PAT had no objection to the proposed change.
 - e. Building "H" multi-purpose/gym stair: The stair width was reduced and doors were eliminated. The PAT had no objection to the reduced width and liked the change to eliminate doors.
 - f. Building "H" multi-purpose/gym P.E. office: This room was relocated due to interference with structural columns. The PAT had no objection.
 - g. Grade 7-8 Learning Centers: An addition of two small group rooms was made. The PAT preferred the new configuration.
 - h. Grade 7-8 Learning Centers: Mr. Santana stated that he would rather not have the two (2) corridor walls in the open plan. Mr. Swart responded that the reason for the walls was to allow room for installation of smart boards, marker boards, and tag boards. A couple of alternate ideas for mounting of boards were discussed. Mr. Santana stated that he would prefer movable smart boards with floor outlets. Mr. Funk suggested using ceiling outlets instead of floor outlets, for flexibility. Therefore, these items would become FF&E items. The PAT agreed with this idea. HSC will revise plans to reflect this change.
 - i. Grade 4-6 Learning Centers: An addition of two small group rooms in the corridor was made. Dr. Pollock stated that she would prefer having windows for the small group rooms from both the corridor and the adjacent classrooms to ensure supervision of students in these rooms. She also stated that she preferred having the doors for these rooms enter from the corridor. HSC will revise plans to reflect these preferences.
 - j. Grade 4-6 Learning Centers: A square footage difference between the two classrooms adjacent to the small group rooms and the rest of the classrooms (890 SF versus 910 SF) was discussed. The group agreed that by adding 20 SF and moving the corridor walls out 1 foot would not contribute to any substantial, usable space and would only diminish the SF assigned to learning commons. The established square footage for these two classrooms will remain at 890 SF.
 - k. Grade 4-6 Learning Centers: Dr. Pollock suggested an idea of having doors between the classrooms to support the collaborative nature of the Montessori method of teaching. Hill stated that there is not much available wall space left, due to the amount of window area and the built-in cabinets in each classroom. The addition of doors into each classroom would take up needed space allocated for marker boards, smart boards, tag boards and tall cabinets. The PAT agreed and the doors will not be added.
3. Mrs. Sherry Hill, Principal of HSC Architects, clarified that rug sizes and shapes are oval shapes for lower grades and upper intermediate and higher grades would have rectangular rugs.
4. Mrs. Hill presented two interior color schemes:
- a. Dr. Pollock stated that she did not want carpet at any location, even in offices and conference rooms.
 - b. The PAT preferred using Sports Court gym floor versus wood. The PAT preferred the thinner green trim around the court as opposed to a wide green border extending to the gym walls.



- c. Mr. Santana preferred a different green for the wall mounted pads. HSC will check if another hue of green is available.
- d. The PAT preferred a simpler ceramic tile pattern for the student restrooms. HSC will evaluate keeping the pattern as presented as a wainscot with the solid light tile above.
- e. After some discussion and consideration, the PAT stated that Scheme B is preferred. A couple of paint colors will be exchanged from Scheme A and confirmed at the next meeting.

ACTION ITEMS: None

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. Design progress update

NEXT PAT MEETING: The next PAT meeting will be April 8, 2016 at 4 p.m. at Garden Oaks Montessori.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Spencer Wingate,

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