



## Minutes 2012 Bond Project Advisory Team (PAT) User Meeting Garden Oaks Montessori

**LOCATION:** Garden Oaks Montessori

**DATE / TIME:** August 14th, 2015, 4:00 p.m.

**ATTENDEES:** (those marked with a check were present)

	Aasletten, Laura	Magnet Coord.
	Atkinson, Michael	PTO/Parent
	Blanco, Rebecca	Teacher
✓	Carson, Beverly	Teacher
	Cruise, Sarah	Parent
✓	De Alba, Brenda	Community
	Harmon, Gary	Community
	Harmon, Joan	Community
	Judkins, Jeremiah	PTO/Parent
	Knauth, Tonya	Parent
✓	Marcontell, Matt	Parent

	McCosh, Cheryl	PTO/Parent
	Odinot, Randy	Parent
✓	Pollock, Lindsey	Principal
✓	Reagan, Debbie	Community
	Reibenstein, Cindy	Community
✓	Russo, Anna	Community
✓	Santana, David	Teacher
	Tatum, Jay	PTO/Parent
✓	Tatum, Shana	PTO/Parent

	Bankhead, Dan	HISD – Fac. Design
	Barrera, Gloria	HISD – Fac. Planning
	Chu, Madeline	HISD – Fac. Design
	Clayton, Clay	HISD – Fac. Design
	Funk, Dave	HISD – Fac. Design
	Hill, Sherry	Hill, Swart Chu Architects LLC.

	Robertson, Sue	HISD – Fac. Planning
✓	Swart, Sam	Hill, Swart Chu Architects LLC.
	Walker-Rice, Douglas	HISD – Assistant Project Manager
✓	Wright, Kedrick	HISD – Fac. Design
✓	Yoas, Claude	HISD – Project Manager

✓	Peter Coleman	B3CI
✓	Danny Struzick	B3CI
✓	Carlos Garza	B3CI


**PURPOSE:** The purpose of this PAT user meeting was for the PAT group to see the revised floor plans. In addition, the group was told what to expect for the Design Development process.



#### **AGENDA:**

- Architect will present revised floor plans.
- What to expect during the Design Development (DD) process
- Questions

#### **DISCUSSION:**

1. Claude Yoas, Project Manager with Rice & Gardner Consultants kicked off the PAT meeting.
2. Sam Swart of Hill Swart Chu Architects LLC reviewed the revised site plan.
  - a. Modifications made at the request of the PAT group and H.I.S.D. were presented.
  - b. Mr. Swart showed the PAT group that there will be more renovations than precisely discussed for the administration building. The restroom in the administration building will be made ADA compliant.
3. The location and functionality of the third floor Kiva was discussed and it was noted HISD had questioned the usability of the space. It was decided to eliminate this space and move the casework and sinks to other classroom walls.
4. Restrooms on second and third floor have been slightly reconfigured to eliminate the entry doors. School administrators and staff agreed with this change.
5. Sinks are needed in Workrooms, but not in areas designated as Resource rooms.
6. The purpose of the Resource rooms was discussed and it was decided the current labeling of these spaces is incorrect. Resource rooms will be relabeled as Large Breakout.
7. Workrooms and Resource rooms on second and third floor will switch to allow for a more functional teaching area.
8. Peter Coleman, Project Manager with the Construction Manager at Risk, B3Ci, discussed they are looking at potential construction schedules but no decision has been made. Options will be presented at future PAT meetings.
9. The housing of students temporarily while construction is underway was discussed with the PAT group. The architectural firm Hill Swart Chu Architects LLC will develop site plan options for locating required modular classroom buildings.
10. It was discussed that an oak tree by the multipurpose building will have to be removed to accommodate the new academic building.

#### **ACTION ITEMS:**

1. Claude Yoas will be sending out meeting invitations for the next PAT meeting to all members.

#### **WHAT TO EXPECT AT THE NEXT PAT MEETING:**

1. Site and floor plan updates
2. Discuss construction phasing options.

**NEXT PAT MEETING:** The next PAT meeting will be September 11<sup>th</sup>, 2015 at 4 p.m. Location: Garden Oaks Montessori.



Please review the meeting minutes and submit any changes or corrections to the author.  
After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

**Claude Yoas,**

Program Manager  
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