



Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Garden Oaks Montessori

MEETING #: 2

LOCATION: Garden Oaks Montessori

DATE / TIME: October 10, 2014, 4:00 p.m.

ATTENDEES: (those marked with a check were present)

✓	Aasletten, Laura	Magnet Coord.
	Atkinson, Michael	PTO/Parent
✓	Blanco, Rebecca	Teacher
✓	Carson, Beverly	Teacher
✓	Cruise, Sarah	Parent
✓	De Alba, Brenda	Community
	Fisher, John	Parent
✓	Harmon, Gary	Community
	Harmon, Joan	Community

	Judkins, Jeremiah	PTO/Parent
✓	Knauth, Tonya	Parent
✓	Marcontell, Matt	Parent
✓	McCosh, Cheryl	PTO/Parent
✓	Odinet, Randy	Parent
✓	Pollock, Lindsey	Principal
✓	Santana, David	Teacher
	Tatum, Jay	PTO/Parent
	Tatum, Shana	PTO/Parent

	Bankhead, Dan	HISD – Fac. Design
	Barrera, Gloria	HISD – Fac. Planning
	Clayton, Clay	HISD – Fac. Design
✓	Funk, Dave	HISD – Fac. Design
	Hill, Sherry	Hill, Swart Chu Architects LLC.

	Robertson, Sue	HISD – Fac. Planning
	Swart, Sam	Hill, Swart Chu Architects LLC.
✓	Walker-Rice, Douglas	HISD – Assistant Project Manager
	Wright, Kedrick	HISD – Fac. Design
✓	Yoas, Claude	HISD – Project Manager

PURPOSE: The purpose of this PAT meeting was to review the campus goals, schools expectations, priority list, and Guiding Principles.

AGENDA:

- Review and finalize campus' Guiding Principles
- Capacity Model
- Budget constraints - square footage is our currency
- What to expect at the next PAT meeting

DISCUSSION:

1. Dave Funk, HISD Facilities Planner introduced himself and his role within HISD and the project.
2. Sam Swart and Sherry Hill of Hill, Swart Chu Architects LLC were introduced as the architects for the project. The PAT was very pleased at the selection as these were the architects they wanted.



3. Mr. Funk reviewed the PAT's Guiding Principles, facilitated discussion and provided direction to the group for what the Guiding Principles should address.
4. Most of the meeting was used to thoroughly review and develop the Guiding Principles.
5. It was discussed that the PAT wanted the school to have large and open classrooms to facilitate a Montessori environment.
6. PAT members voiced that they wanted to minimize the demolition of the trees and the natural environment that surrounds the school. Nature is a fundamental principle for the school.
7. There was a general consensus that natural colors and materials should be used. One PAT member said that bright colors could be a distraction to the students and that they want the focus to be more on the actual curriculum in the classroom rather than the appearance of the classroom.
8. There was a recent incident of privacy invasion in a classroom that was being used as a changing room. This was a driving factor behind the group wanting secure locker rooms for students to use while changing clothes.
9. A large emphasis for the Guiding Principles as a whole was to have a safe learning environment and a facility that specifically supports Montessori style of teaching. A copy of the approved Guiding Principles is attached.

ACTION ITEMS:

1. The Project Manager, Claude Yoas will be sending out meeting invitations for the next PAT to all members.

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. Review Capacity Model
2. Develop Space Requirements

NEXT PAT MEETING: Friday, November 14, 2014 @ 4:00 pm, Garden Oaks Montessori - Library.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Claude Yoas

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