



Minutes 2012 Bond Project Advisory Team (PAT) User Meeting Garden Oaks Montessori

LOCATION: Garden Oaks Montessori

DATE / TIME: November 13th, 2015, 4:00 p.m.

ATTENDEES: (those marked with a check were present)

	Aasletten, Laura	Magnet Coord.
	Atkinson, Michael	PTO/Parent
	Blanco, Rebecca	Teacher
	Carson, Beverly	Teacher
	Cruise, Sarah	Parent
✓	De Alba, Brenda	Community
	Harmon, Gary	Community
	Harmon, Joan	Community
	Judkins, Jeremiah	PTO/Parent
	Knauth, Tonya	Parent
✓	Marcontell, Matt	Parent

✓	McCosh, Cheryl	PTO/Parent
	Odinot, Randy	Parent
✓	Pollock, Lindsey	Principal
✓	Reagan, Debbie	Community
	Reibenstein, Cindy	Community
	Russo, Anna	Community
✓	Santana, David	Teacher
	Tatum, Jay	PTO/Parent
✓	Tatum, Shana	PTO/Parent

	Bankhead, Dan	HISD – Fac. Design
	Barrera, Gloria	HISD – Fac. Planning
	Chu, Madeline	HISD – Fac. Design
	Clayton, Clay	HISD – Fac. Design
	Funk, Dave	HISD – Fac. Design
✓	Hill, Sherry	Hill, Swart Chu Architects LLC.

	Robertson, Sue	HISD – Fac. Planning
✓	Swart, Sam	Hill, Swart Chu Architects LLC.
✓	Walker-Rice, Douglas	HISD – Assistant Project Manager
✓	Wingate, Spencer	HISD – Project Manager
	Yoas, Claude	HISD – Project Manager
✓	Eghan-Wiafe, Dinah	HISD – Fac. Design

✓	Peter Coleman	B3CI - Proj. Manager
	Danny Struzick	B3CI - Proj. Manager
	Carlos Garza	B3CI - Proj. Manager

✓	James Metoyer	HISD- Director

PURPOSE: The purpose of the meeting was to present to design progress update to the PAT.



AGENDA:

- Presentation of update floor plans and elevations for the new additions
- Discussion of estimated cost of Schematic Design breakdown by building
- Questions

DISCUSSION:

1. Spencer Wingate, Project Manager with Rice & Gardner Consultants kicked off the PAT meeting and explained that the purpose of the meeting was to update the group on the design progress for the new additions and review the estimated cost breakdown by buildings.
2. Sam Swart of Hill, Swart, Chu Architects LLC., presented the revised floor plans, colored elevations and draft perspective renderings. The group liked the exterior design of the new building.
3. Mr. Swart stated that the program called to remove sinks in the upper grade level classrooms in the new addition. The PAT group did not agree with this, stating that a Montessori school should have sinks in all classrooms. Precedence was cited that classrooms having science and art activities require sinks.
4. Mr. Swart also stated that the program was calling to increase the size of the gymnasium. The group was strongly against this as the school does not focus on athletics but rather academics. Thus the PAT group feels that the additional funds required to increase the size of the gym would not benefit the campus as the additional space is not needed.
 - a. Mr. Wingate stated to Dr. Lindsey Pollock, Principal of Garden Oaks Montessori that he would set up a meeting with the HISD Athletic Director to further discuss this topic.
5. Mr. Wingate reviewed with the PAT group the cost breakdown by buildings.
 - a. Dr. Pollock asked if it would be less expensive to completely demolish the administration building rather than renovate it.
 - i. Sherry Hill of Hill, Swart, Chu Architects LLC., responded that it would be less expensive to renovate the administration building rather than demolition and building a new one.
 - b. In order to reconcile the priorities list and the construction budget, the previously discussed option to renovate Classroom Building A was cut from the scope of work.
 - i. A PAT member objected to this cut from the priorities and requested to see a more detailed pricing required for the Building A renovations.
 - ii. Mr. Wingate stated that the requested estimate for the Building A renovation would be provided at the next PAT meeting.

ACTION ITEMS:

1. Follow up meeting with HISD Athletic Director with Dr. Pollock and CFS/Design team: Spencer

WHAT TO EXPECT AT THE NEXT PAT MEETING:

1. Design progress update
2. Resolution of project scope and priorities and steps going forward



NEXT PAT MEETING: The next PAT meeting will be December 11th, 2015 at 4 p.m. Location: Garden Oaks Montessori.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Spencer Wingate,

Program Manager
Rice & Gardner Consultants Inc.
6161 Savoy Dr. Ste. 1212 Houston, TX 77036
Phone: (832) 846-5929
Email: Spencer.Wingate@ricegardner.com