Minutes
2012 Bond Project Advisory Team (PAT) Meeting
Grady Middle School

MEETING #: 022
LOCATION: Grady Middle School
DATE / TIME: January 13, 2015 1:30pm

ATTENDEES: (those marked with a check were present)
✓ G. Kasper Hoffman   Principal    ✓ Mary Lynn Khater   Parent
✓ Robert Barrera, Jr. RGCI     ✓ LaJuan Harris   HISD Planner
✓ Carolina Weitzman   Natex     ✓ Kedrick Wright   HISD Design
John Haugen          Natex
Anthony Payne        Natex
Gordan Richardson   Briargrove HOA
Mirrat Noon          Parent
Brad Cheesman        Division One
✓ Randy Adams        HISD
✓ Calvin Padgett   Division One
✓ Matisia Hollingsworth   HISD

PURPOSE: The purpose of the meeting is to provide a construction progress update.

AGENDA:
• Division One – Project Update
• What to expect at the next Project Advisory Team meeting

DISCUSSION:
1. Mr. Spencer Wingate, HISD Project Manager, introduced Ms. Matisia Hollingsworth, HISD’s Senior Construction Manager to the group. Ms. Hollingsworth’s role in the project will be to expedite and facilitate any escalated issues which may need to be addressed by HISD.
2. Mr. Calvin Padgett, Division One (Construction Manager at Risk) Superintendent, stated the area designated for the building pad is being excavated and prepared for importation of select fill soil.
3. Mr. Padgett stated the following items are scheduled to be complete by the next PAT meeting:
   a. Underground site utilities
   b. Excavation of building pad and pad construction
   c. Beginning phase of foundation
WHAT TO EXPECT AT THE NEXT PAT MEETING:
1. Construction progress update

NEXT PAT MEETING: Tuesday, February 10, 2015 1:30 pm, Grady Middle School Library Meeting Room.

Please review the meeting minutes and submit any changes or corrections to the author. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Spencer M. Wingate
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