



Project Advisory Team Meeting Minutes

The High School for Law Enforcement & Criminal Justice

MEETING NO.: 003

LOCATION: The High School for Law Enforcement & Criminal Justice Library

DATE / TIME: Planning Charette Session 2 of 3 – December 18, 2013, 1:00 - 4:00pm

ATTENDEES: Joan Albert, PSP; Patricia Alexander, HSLECJ; Richard Barrera, HISD-Police; Ken Black, PSP; Don Chasteen, HSLECJ; Jeff Davis, Community Representative; Grace Diaz, Student; HSLECJ; Elaine Lee, PSP; Jamie Flatt, PSP; Schmecka Franklin, HSLECJ; Dave Funk, HISD - Facilities Planning; Hector Garma, HSLECJ; Juan Garza, Student; Randy Green, HSLECJ; Valgene Holmes, HSLECJ; Josh Hooten, HSLECJ; Miyanna Kirksey, Student; Brooks Liggett, HSLECJ; Michael Martindale, HSLECJ; Carol Mosteit, HSLECJ Principal; Kimberly Riggins, HSLECJ; Christina Roddiger, HSLECJ; Eric Turner, HSLECJ; Mike Woods, Rice & Gardner

PURPOSE: Three meetings were held on successive days which constituted a planning charette, held to develop the capacity model and room descriptions.

AGENDA ITEMS:

- Introductions
- Review capacity model
- Complete Space Requirements
- Review room descriptions

NOTES:

1. David Funk – HISD Facility Planning reviewed revisions to the space requirements discussed in the previous session. Comments included:
 - a. The guidance officer can serve in tandem with the magnet office and neither have to be contiguous to the administrative office.
 - b. A school store was added. In exchange the athletics lobby was reduced a corresponding 200 SF.
 - c. The nature of the drama lab as a black box versus teaching space was discussed.
 - d. The JROTC program is atypical of other schools because a separate firing range is provided.
 - e. The firing range will be discussed further particularly if space is collocated with police. The requirements for the police shooting range will likely be somewhat different from those required by HSLECJ.
 - f. Arms storage is currently located with the learning space but can be located with the firing range if possible.
 - g. “Hogan’s Alley” requested by HISD police.

- h. Fire tower frequency of usage was questioned. The burn simulation house would benefit more people.
- 2. Attendees broke in to small groups to review and further develop room descriptions.

ACTION ITEMS:

- 1-01 Architects will prepare to initiate discussion of neighborhood relationships for tomorrow's meeting

MEETING SCHEDULE: Next PAT meeting: December 19, 2013, 1:00 p.m.

Please review the meeting minutes and submit any changes or corrections to Mike Woods. After five (5) days, the minutes will be assumed to be accurate.

Sincerely,

Mike G. Woods
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